
iOrganize

Version 2.5

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iOrganize web site : <<http://www.brunoblondeau.com/iorganize>>

Introduction

Perhaps you have noticed the MacOS Notepad no longer comes installed with MacOS 9. Is the current NotePad you are using is too limited?

That made me think about developing a more convenient NotePad, which has become iOrganize, a new multipurpose software package!

- **NotePad** : the first module of iOrganize was created to improve on the original system NotePad. Use iOrganize the same as you would the original NotePad, but with a lot of new features, as well as a clean and efficient user interface. Organize your notes in several categories, store email or web addresses (thanks to its ability to use your Internet applications), and even import your old NotePad file into iOrganize to make the transition easy.

- **ContactPad** : Are you looking for an easy-to-use address book? Then ContactPad is what you are looking for! With many useful features, such as Internet links, it allows you to easily store everything you need.

- **AliasPad** : Organize your files without worrying about their physical location on your disks. AliasPad tracks your files even if you move or rename them, in much the same way Finder aliases work. However, AliasPad lets you store as many aliases as you want in one centralized location, rather than multiplying countless desktop files! Use it as an application launcher, a small MP3 play list, or to organize files by their type or function, without having to regroup them on your disk.

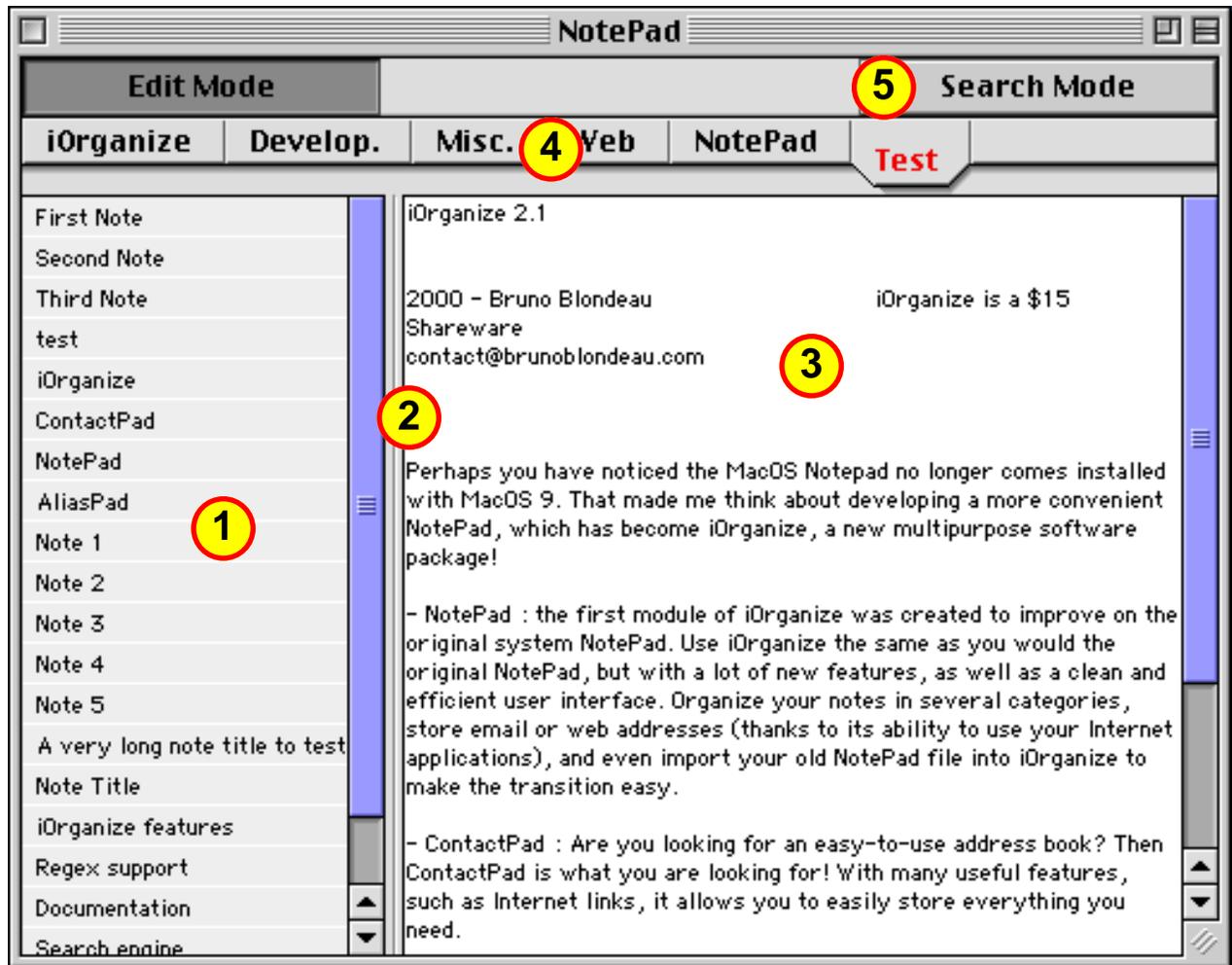
NotePad

Introduction

The first module of iOrganize was created to improve on the original system NotePad. Use iOrganize the same as you would the original NotePad, but with a lot of new features, as well as a clean and efficient user interface. Organize your notes in several categories, store email or web addresses (thanks to its ability to use your Internet applications), and even import your old NotePad file into iOrganize to make the transition easy.

Edit Mode

This is the main window of the NotePad module. You can store notes here, in a similar way you were doing using the MacOS NotePad, but with improved abilities.



Zone 1 : Notes List

This is the list of the current notes in the active category. Each note is represented by its title, which you can modify by double-clicking on it : this calls the [Rename Note Dialog](#).

You can *drag&drop* notes to organize them in the list.

Clicking on a note automatically save the datas in the current note, and display the new content in the Third Zone.

Zone 2 : Resize bar

If you want to temporarily increase or decrease the width of the notes list, you can drag this bar.

Zone 3 : Editing zone

You can edit your notes here. Modifications are automatically saved, so it is not necessary to use a "Save" command.

Common commands such as "Cut/Copy/Past/Select All" are always available.

Drag&Drop is also widely implemented :

- drag&drop inside a note to move text.
- option key + drag&drop to duplicate text
- drag&drop on the desktop to create a text extract. Or inside another drag&drop savvy application to copy the text.
- drag&drop from another application or a text extract to import text in the NotePad.

A "command-clic" on an Internet link (either a Web or email address) automatically call your corresponding default application :

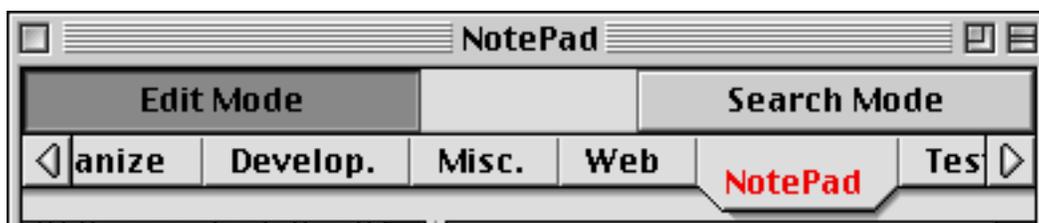


Zone 4 : Categories list

Beyond the notes list, it is possible to create several categories to better organize your notes, giving you an easy and efficient way to sort your notes.

A clic on one of the categories automatically updates the notes list in the first zone.

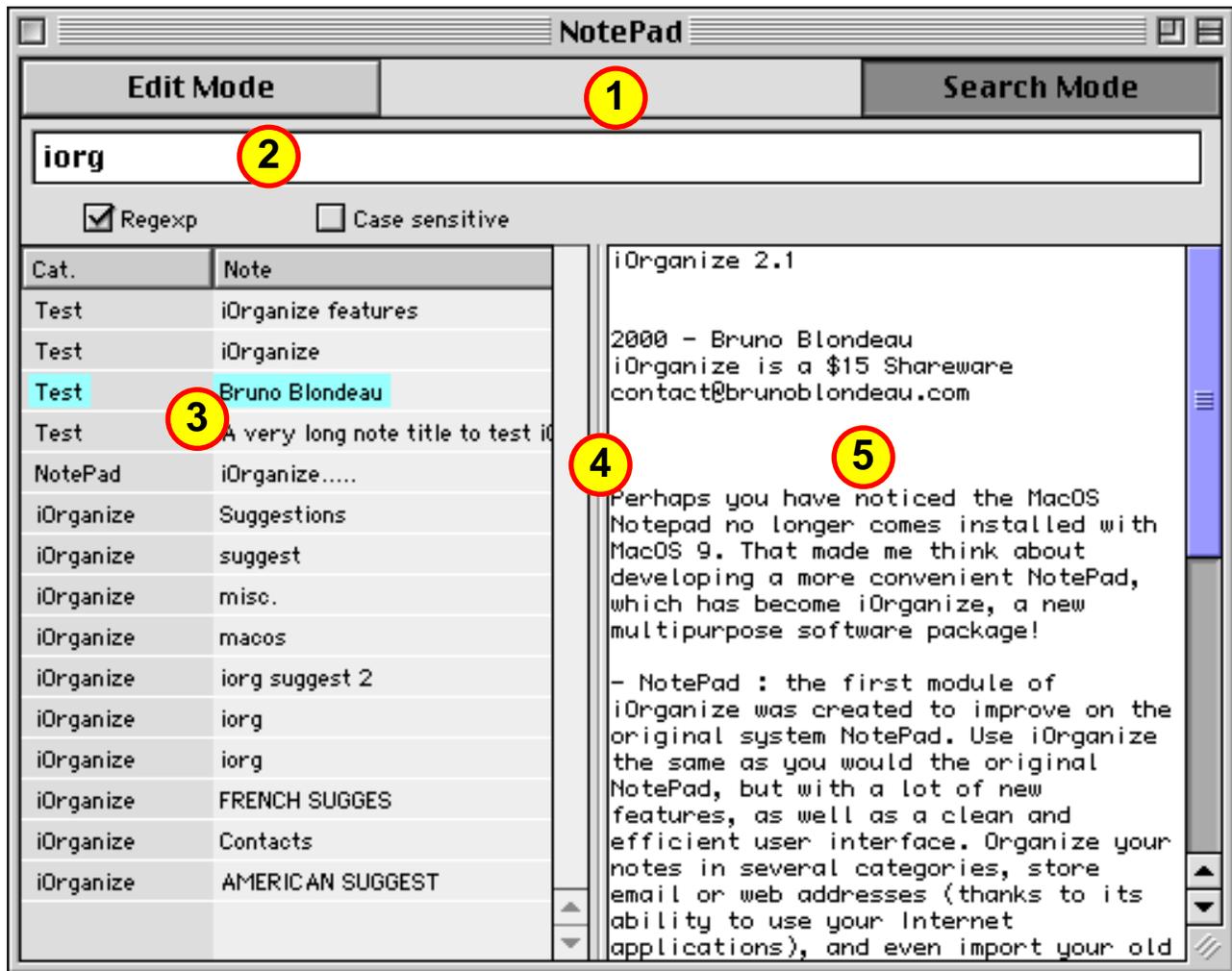
If all categories don't fit in the window, arrows are automatically added to allow you to view the whole row :



Zone 5 : Search Mode

Click on this button to enter the search mode.

Search Mode



In the edit field (**zone 1**), you can type the text you want to find. iOrganize will search the whole file (including titles and note fields) and display the result below (**zone 3**).

Using the checkboxes (**zone 2**), you specify more advanced searches.

Regexp comes from the Unix world, and means you can do advanced search using for example characters such as ‘*’ or ‘?’ . Try to search on the Internet for more information about this.

Click on one of the line in the table (**zone 3**) to display it on the right side (**zone 5**).

You can expand the size of the left table using the resize bar (**zone 4**).

NotePad Menu

Display NotePad

Calls :

- Menu Command : "Display NotePad"
- Keyboard shortcut : Cmd-J
- Clic on the NotePad button in the floating window

Using this command open the main NotePad window.

Edit Mode

Search Mode

Use one of these commands to switch from one mode to another

New Note

Calls :

- Menu Command : "New Note"
- Keyboard shortcut : Cmd-N

Using this command create a new note in the current category.

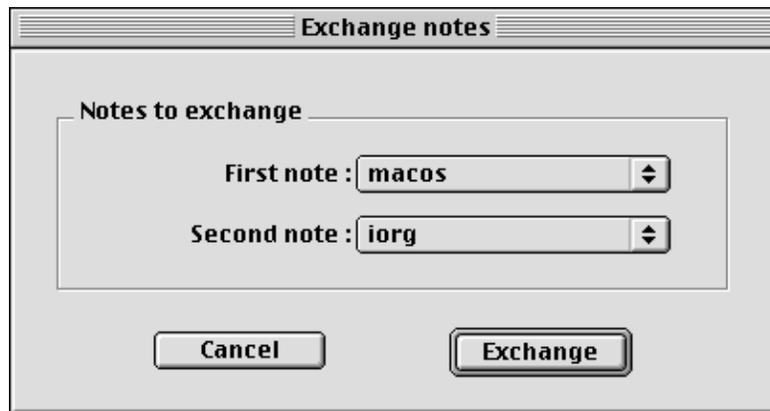
If the corresponding preference setting is active, iOrganize will ask you to give immediately a title for the new note. Otherwise, the new note will be called "????".

The new note is selected by default.

Exchange Notes

Calls :

- Menu Command : "Exchange Notes..."



Notes To Exchange : Select in the following fields (First and Second Note) the name of the 2 notes you want to exchange.

Cancel : If you eventually don't want to exchange notes, press the Cancel Button

OK : Click here to exchange the notes

Delete Note

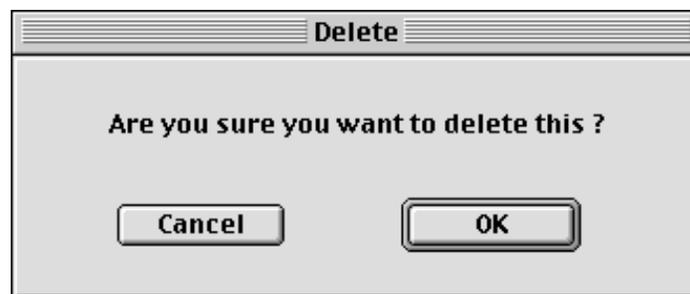
Calls :

- Menu Command : "Delete Note"

- Keyboard Shortcut : Cmd-D

This command deletes the current note.

If the corresponding preference is active, the following dialog will appear to ask you to confirm the deletion :



Cancel : Is used to cancel the deletion.

OK : If you want to confirm your decision.

Rename Note

Calls :

- Menu Command : "Rename Note..."
- Keyboard Shortcut : Cmd-R
- Double-Click on a note



Note name : You can change the name of your note here. The old name is selected by default. Common commands of the Edit menu are available (Copy/Paste...)

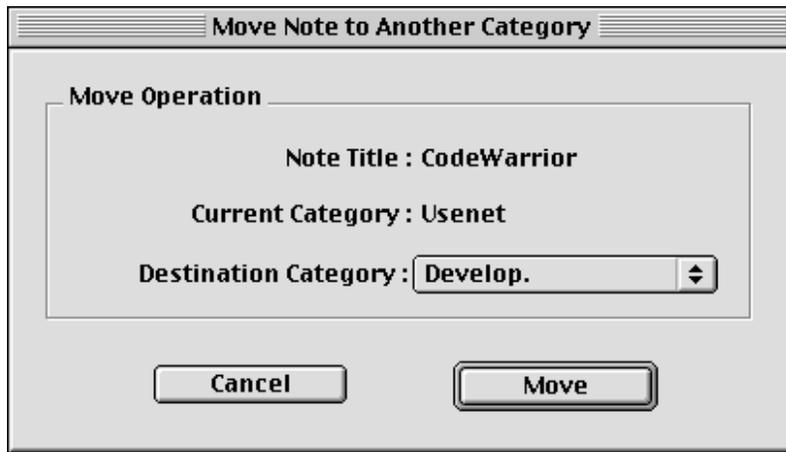
Cancel : If you eventually don't want to change the name

OK : Click here to modify the name of the note.

Move Note To Another Category

Calls :

- Menu Command : "Move Note To Another Category..."



Note Title : The name of the note which is going to be moved

Current Category : The name of the category of the current note

Destination Category : Select here the name of the destination category

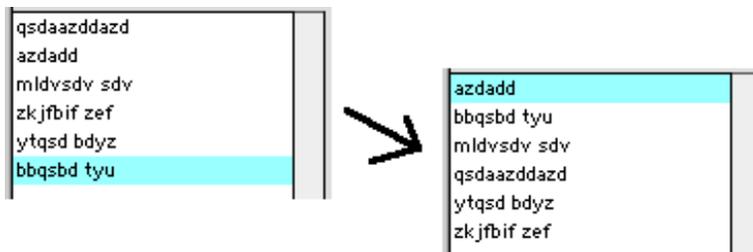
Cancel : If you eventually don't want to move

OK : Click here to move the note.

Sort Notes Alphabetically

Calls :

- Menu Command : "Sort Notes Alphabetically..."
- Keyboard Shortcut : Cmd-T



This command sorts alphabetically the notes in the current category.

New Category

Calls :

- Menu Command : "New Category"
- Keyboard Shortcut : Cmd-option-N

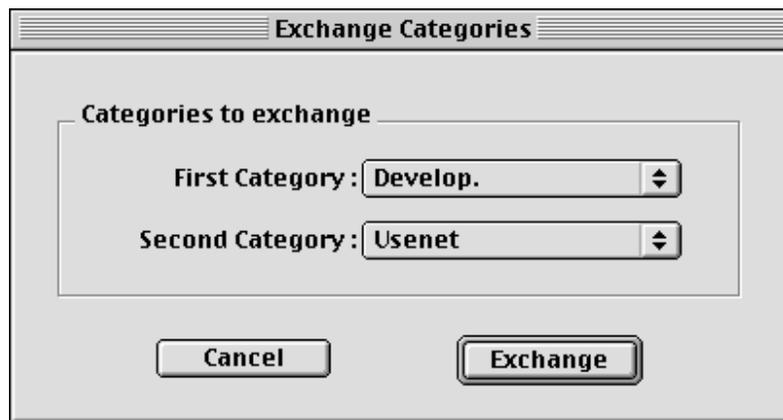
This command creates a new category as well as a new empty note in this category.

If the corresponding category is active, iOrganize will ask you to name the category immediately after the creation.

Exchange Categories

Calls :

- Menu Command : "Exchange Categories..."



First Category & Second Category : The categories you want to exchange.

Cancel : If you eventually don't want to exchange

OK : Click here to exchange.

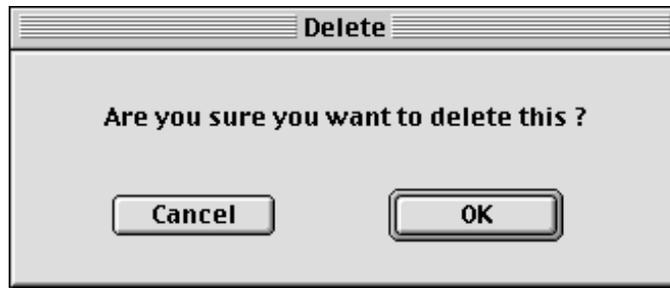
Delete Category

Calls :

- Menu Command : "Delete Category"
- Keyboard Shortcut : Cmd-option-D

This command deletes the current category, as well as all notes in this category.

If the corresponding preference is active, the following dialog will appear to ask you to confirm the deletion :



Cancel : Is used to cancel the deletion.

OK : If you want to confirm your decision.

Rename Category

Calls :

- Menu Command : "Rename Category..."
- Keyboard Shortcut : Cmd-option-R



Category name : You can change the name of your category here. The old name is selected by default. Common commands of the Edit menu are available (Copy/Paste...)

Cancel : If you eventually don't want to change the name

OK : Click here to modify the name of the category.

Import the MacOS NotePad file

Call :

- Menu command : "Import the MacOS NotePad file..."



This command is useful to import the old MacOS NotePad file.

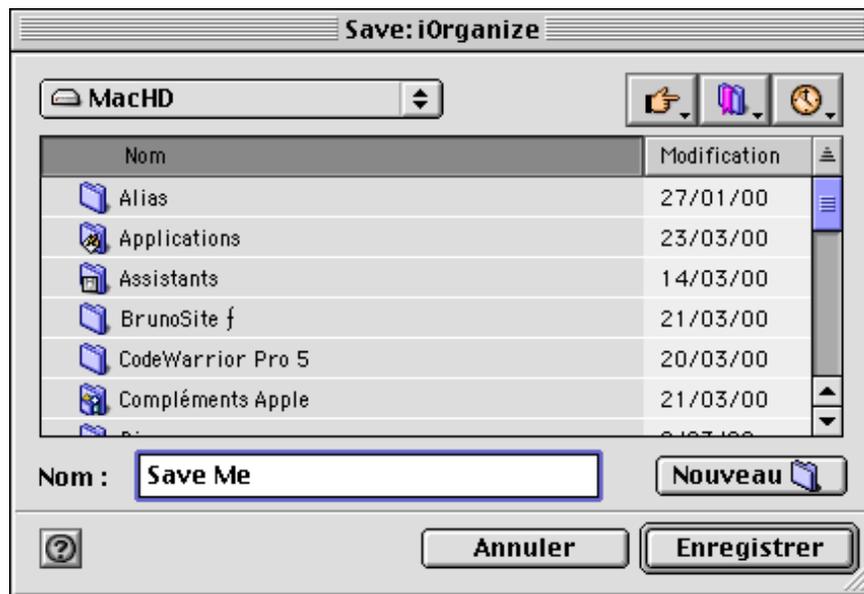
When you select this menu command, a dialog appears to let you open a file : Select your "Note Pad File", which is located in your System Folder. iOrganize will use the Navigation Services if they are available on your computer.

iOrganize will then create a new category and a note for each one which existed in the original MacOS NotePad.

Export the Current Note

Call :

- Menu Command : "Export the Current Note..."



This command is used to create a text file corresponding to the current note.

A save dialog, which uses the Navigation Services if they are available on your Mac, will be displayed to let you select the place you want to save your file, as well as its name.

Use the URL at the current cursor location

Calls :

- Menu Command : "Use the URL at the current cursor location..."
- Keyboard shortcut : Cmd-U
- Cmd-clic on an URL



A command+click on a link, may it be a Web or an email address, automatically launch your default corresponding Internet application. You can also place your cursor in an URL and type Cmd-U or select "Use the URL at the current cursor location..." in the NotePad menu.

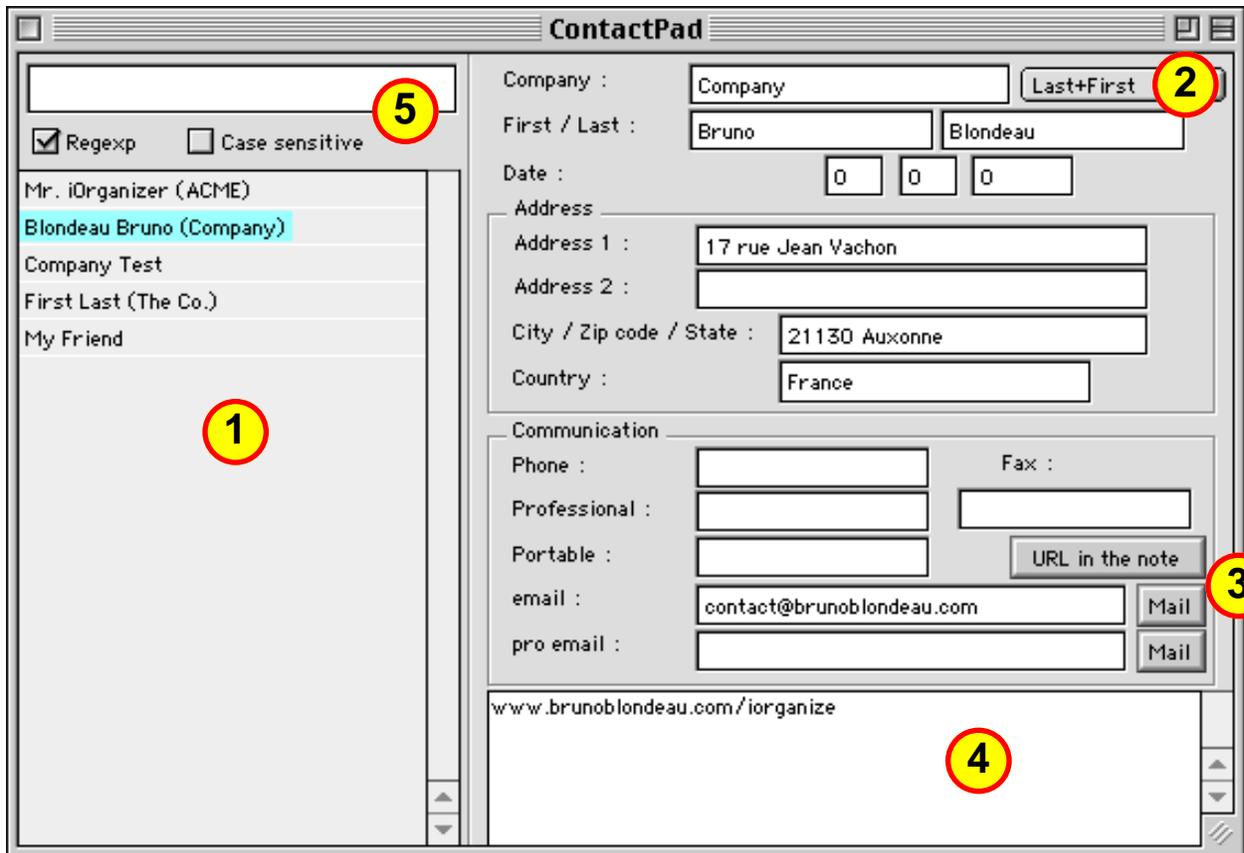
ContactPad

Introduction

Are you looking for an easy-to-use address book? Then ContactPad is what you are looking for! With many useful features, such as Internet links, it allows you to easily store everything you need.

Main Window

This is the main window of the ContactPad. Here you can add new contacts as well as the related datas.



Zone 1 : List of the contacts

This column displays all the available contacts. Each contact is represented by its name or its company name. You can change this behaviour by using the popup menu in the Second Zone.

A click on a contact automatically save the current contact before displaying a new one.

Zone 2 : Type of presentation

With this popup menu, you can choose whether the contact will be sorted and displayed by first, last, or company name.

3 choices are available :

- Last + First name
- First + Last name
- Company name

Zone 3 : Internet Access

Buttons are available to use the links which are inside your data file.

A click on one of the "Mail" buttons launch your default email client, and will create a new email aimed at being sent at the corresponding adress.

A click on the "URL in the note" button will launch your default web browser if there is an address in the bottom note zone, if you are using it in that purpose.



Zone 4 : Note zone

In this zone, you can type customized comments about the current contact.

Common commands of the Edit menu are available : Copy/Cut/Past/Select All.

Drag&Drop is also widely implemented :

- drag&drop inside a note to move text.
- option key + drag&drop to duplicate text
- drag&drop on the desktop to create a text extract. Or inside another drag&drop savvy application to copy the text.
- drag&drop from another application or a text extract to import text in the note zone.

A "command-clic" on an Internet link (either a Web or email address) automatically call your corresponding default application :

Zone 5 : Search

In the edit field, you can type the text you want to find. iOrganize will search the whole file (including address and note fields) and display the result below.

Using the checkboxes, you specify more advanced searches.

Regexp comes from the Unix world, and means you can do advanced search using for example characters such as '*' or '?'. Try to search on the Internet for more information about this.

ContactPad Menu

Display ContactPad

Calls :

- Menu Command : "Display ContactPad"
- Keyboard shortcut : Cmd-K
- Click on the ContactPad button in the floating window

Using this command opens the ContactPad window.

New Contact

Calls :

- Menu Command : "New Contact"
- Keyboard shortcut : Cmd-N

You can create a new contact using this command.

The new contact is automatically select.

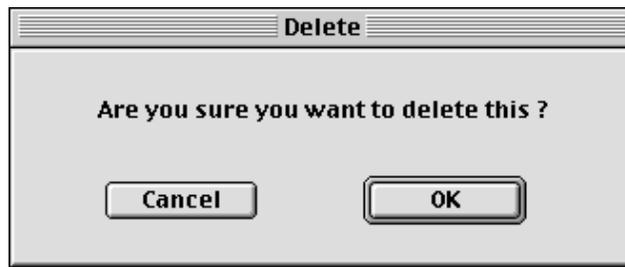
Delete Contact

Calls :

- Menu Command : "Delete Contact"
- Keyboard shortcut : Cmd-D

Using this command deletes the currently selected contact.

If the corresponding preference setting is active, a confirmation dialog will appear :



Cancel : Is used to cancel the deletion.

OK : If you want to confirm your decision.

Sort by

Calls :

- Menu : "Sort by..."

If the default alphabetical sort doesn't suit your needs, you can force iOrganize to modify all contacts according to one of the following presentation :

Last/First name

First/Last name

Company name

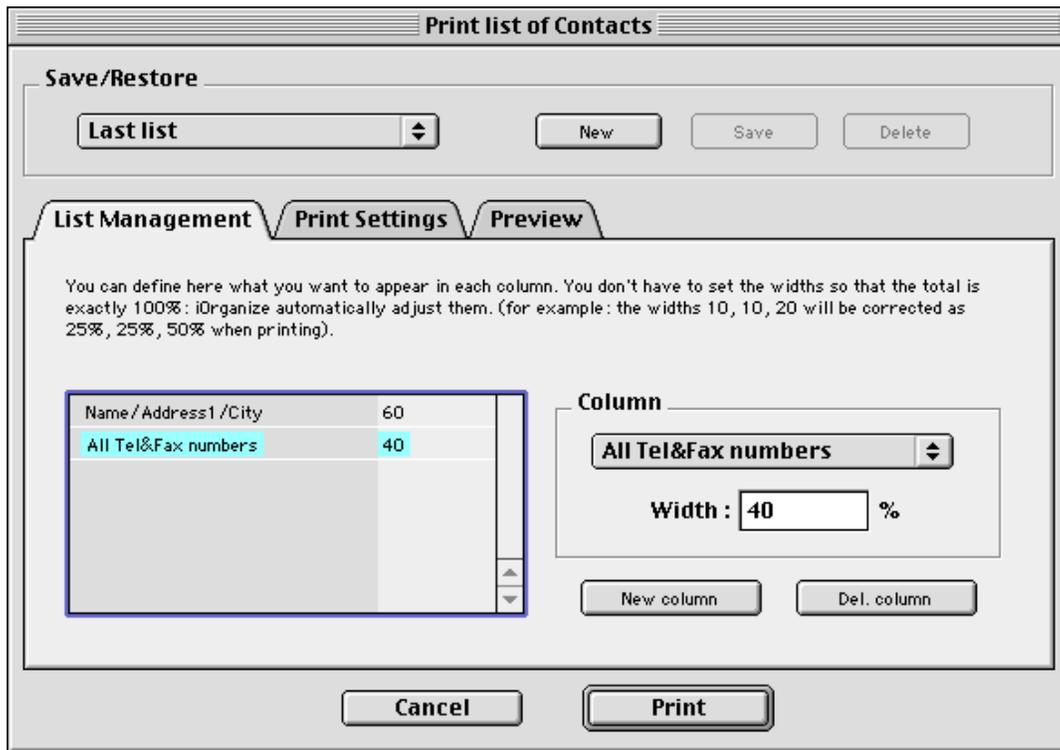
Print List

Calls :

- Menu : "Print List..."

This command let you print your current contacts in a list (column based) format. Only the contacts which are displayed in the left column of the main ContactPad window will be printed.

The following dialog appears to let you select the printing options :



Save/Restore :

You can manage here predefined settings.

Popup Menu : Select your predefined model here. Or select Last List to use the last used settings.

New : Create a new blank entry in the popup menu

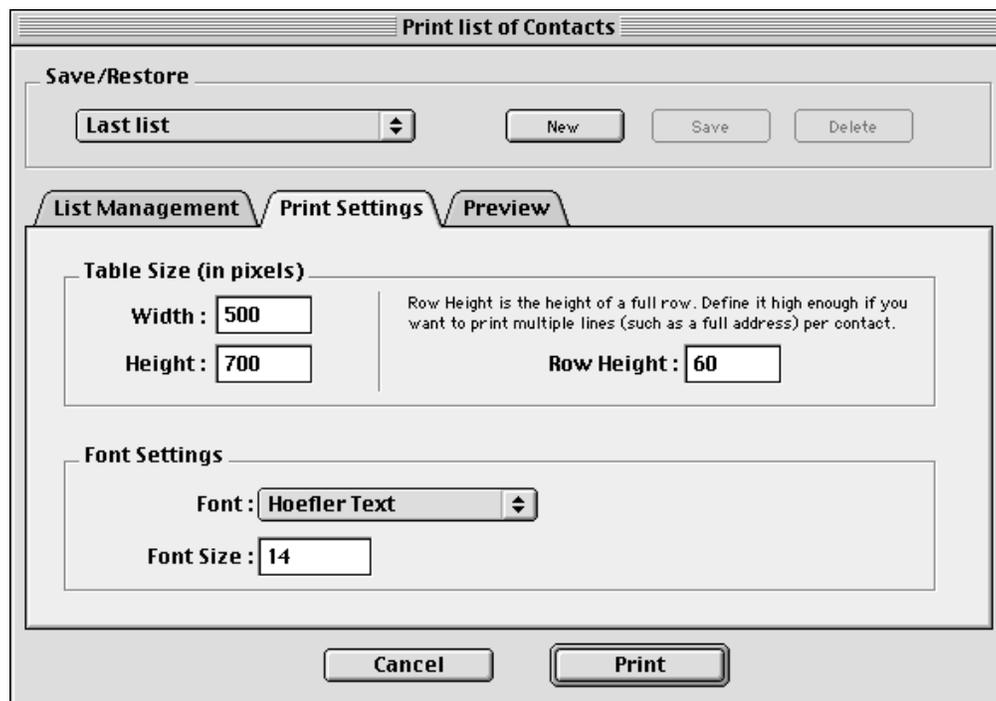
Save : Save the changes you have made in the currently selected entry of the popup menu.

Delete : Delete the currently used entry.

List Management :

You can define here what you want to appear in each column. You don't have to set the width so that the total is exactly 100%, as iOrganize will automatically adjust them.

The columns which will be printed are displayed in the list with a blue rectangle on the picture. Click on the New Column Button to add a new entry, and click on Del. Column to delete the currently selected one. In the Column box, you can also change the content of a column using the popup menu, along with its width.

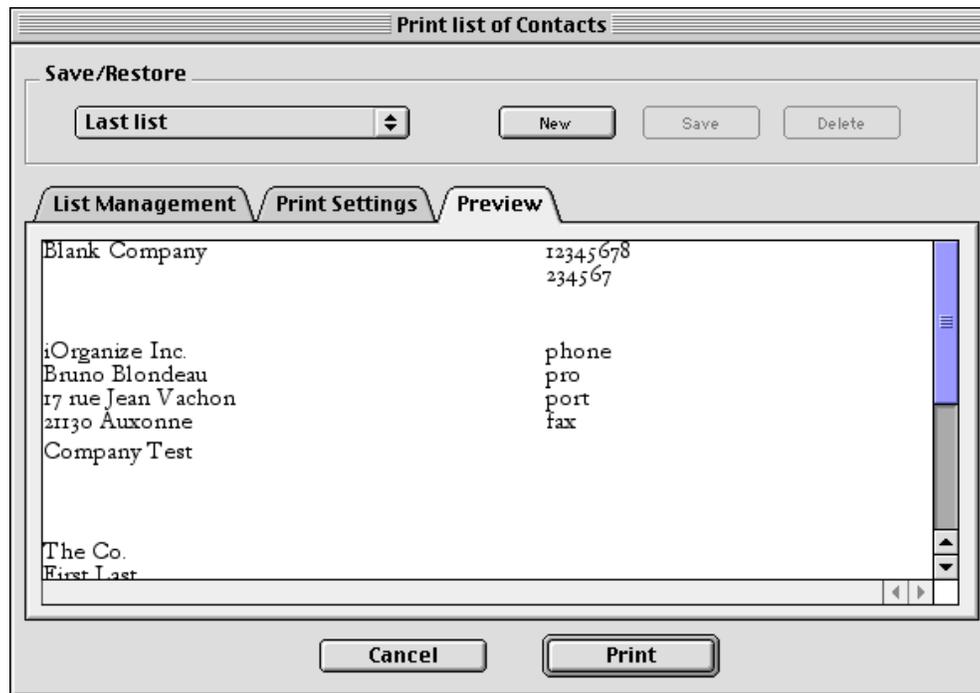


Print Settings

In the Table Size box, you can precise the width and the height of each page. This can be useful if you want to print on a limited area of the paper, so as to be able to cut the sheet of paper to make it fit in an organizer.

The Row height corresponds to the height of a full row. You have to define it high enough if you want to print long rows such as a full address. This field can also be used to make the spacing between each line smaller or larger.

The Font Settings group box let you select the font and the font size which will be used.



Preview

You can preview the changes you have made in this tab.

Use the URL in the note

Calls :

- Menu Command : "Use the URL in the note..."
- Keyboard Shortcut : Cmd-U
- Cmd-Click on a URL.

A command+click on a link, may it be a Web or an email address, automatically launch your default corresponding Internet application. You can also place your cursor in an URL and type Cmd-U or select "Use the URL in the Note..." in the ContactPad menu.



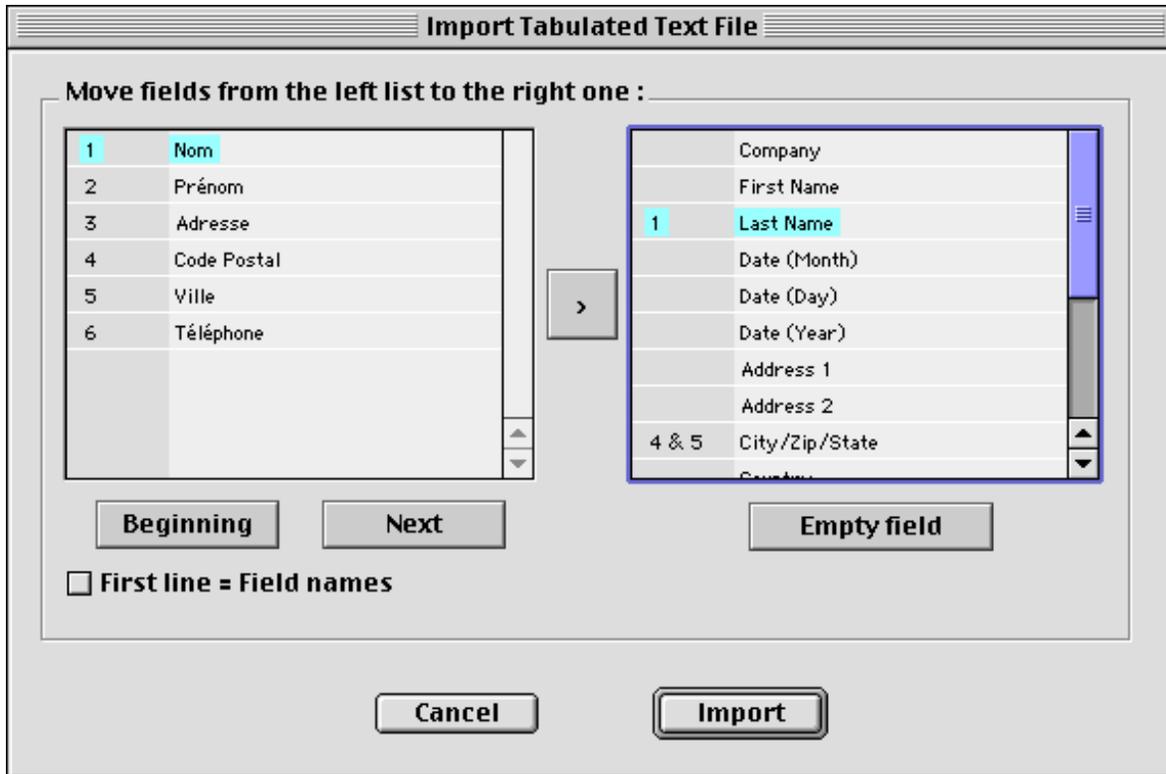
Import Tabulated Text File

Call :

- Menu command : Import Tabulated Text File

When you are selecting this command, you are asked to select the text file you want to import.

Then, the following dialog appears :



Left column : the fields of the file you want to open

Next : Show the next entry of your file

Beginning : Show again the first entry of the file

First line = field names : Don't import the first entry of the file

Right column : iOrganize fields

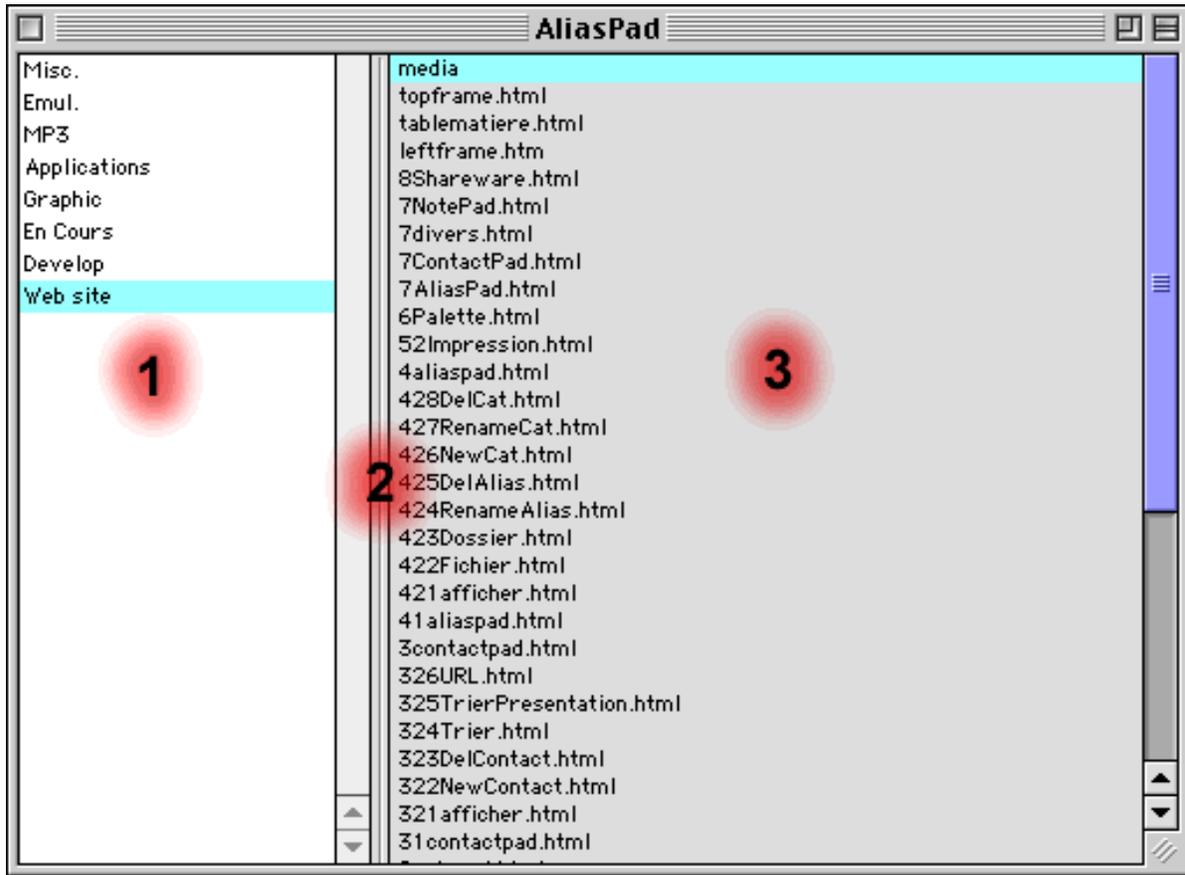
So as to make fields match, select a line in both lists, and click on the ">" button.

AliasPad

Introduction

Organize your files without worrying about their physical location on your disks. AliasPad tracks your files even if you move or rename them, in much the same way Finder aliases work. However, AliasPad lets you store as many aliases as you want in one centralized location, rather than multiplying countless desktop files! Use it as an application launcher, a small MP3 play list, or to organize files by their type or function, without having to regroup them on your disk.

Main Window



This is the main window of the AliasPad. You can organize your Aliases here.

Zone 1 : List of the categories

This column represents the categories of your aliases. Each category is represented by its title, which you can modify by double-clicking on it : this calls the "Rename Category" dialog.

A click on another category automatically saves the modifications made in the alias zone (Zone 3).

Zone 2 : Resize Bar

If you want to increase or decrease the size of your

Zone 3 : Alias zone

You can store, edit, and use your aliases here. Modifications are saved automatically.

Drag & Drop is widely used in the AliasPad. You can :

- drag&drop a file, an application, a folder, or a volume in the AliasPad window to add it to the current list.
- drag&drop an alias inside the list to move it in the hierarchy.
- dragf&drop an alias in the trash to delete it.

AliasPad Menu

Display AliasPad

Calls :

- Menu Command : "Display AliasPad"
- Keyboard Shortcut : Cmd-L
- Click on the AliasPad button in the floating window

Use this command to open the AliasPad window.

Add File

Calls :

- Menu command : "Add file..."
- Keyboard Shortcut : Cmd-N

This command can be used to add an alias of a file (or an applicaiton) in the current list of aliases.



iOrganize will use the Navigation services if they are available. Otherwise, classic dialogs will be used.

Add folder

Calls :

- Menu Command : "Add Folder..."
- Keyboard Shortcut : Cmd-M

This command can be used to add an alias of a folder in the current list of aliases.



iOrganize will use the Navigation services if they are available. Otherwise, classic dialogs will be used.

Rename Alias

Calls :

- Menu Command : "Rename Alias..."
- Keyboard Shortcut : Cmd-R



Alias name : You can change the name of your alias here. The old name is selected by default. Common

commands of the Edit menu are available (Copy/Paste...)

Cancel : If you eventually don't want to change the name

OK : Click here to modify the name of the alias.

Delete Alias

Calls :

- Menu Command : "Delete Alias"
- Keyboard Shortcut : Cmd-D

This command deletes the currently selected alias.

New Category

Calls :

- Menu Command : "New Category"
- Keyboard shortcut : Cmd-option-N

Use this command to create a new category.

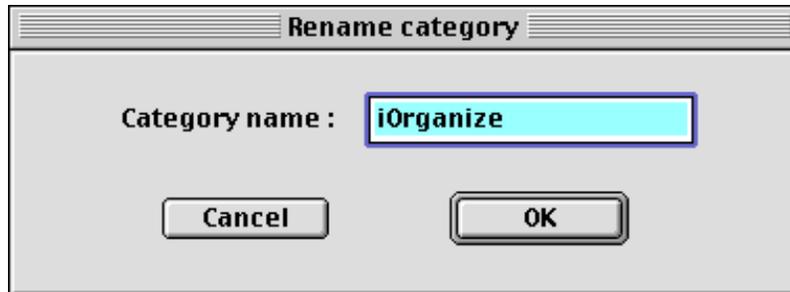
iOrganize will ask you the name of the category upon creation.



Rename Category

Calls :

- Menu Command : "Rename Category..."
- Keyboard Shortcut : Cmd-option-R



Category name : You can change the name of your category here. The old name is selected by default.

Common commands of the Edit menu are available (Copy/Paste...)

Cancel : If you eventually don't want to change the name

OK : Click here to modify the name of the category.

Delete Category

Calls :

- Menu Command : "Delete Category"

This command deletes the current category, as well as all the aliases which are inside it.

Misc.

File Menu

Page Setup...

Print...

For now, you can only print using the NotePad.

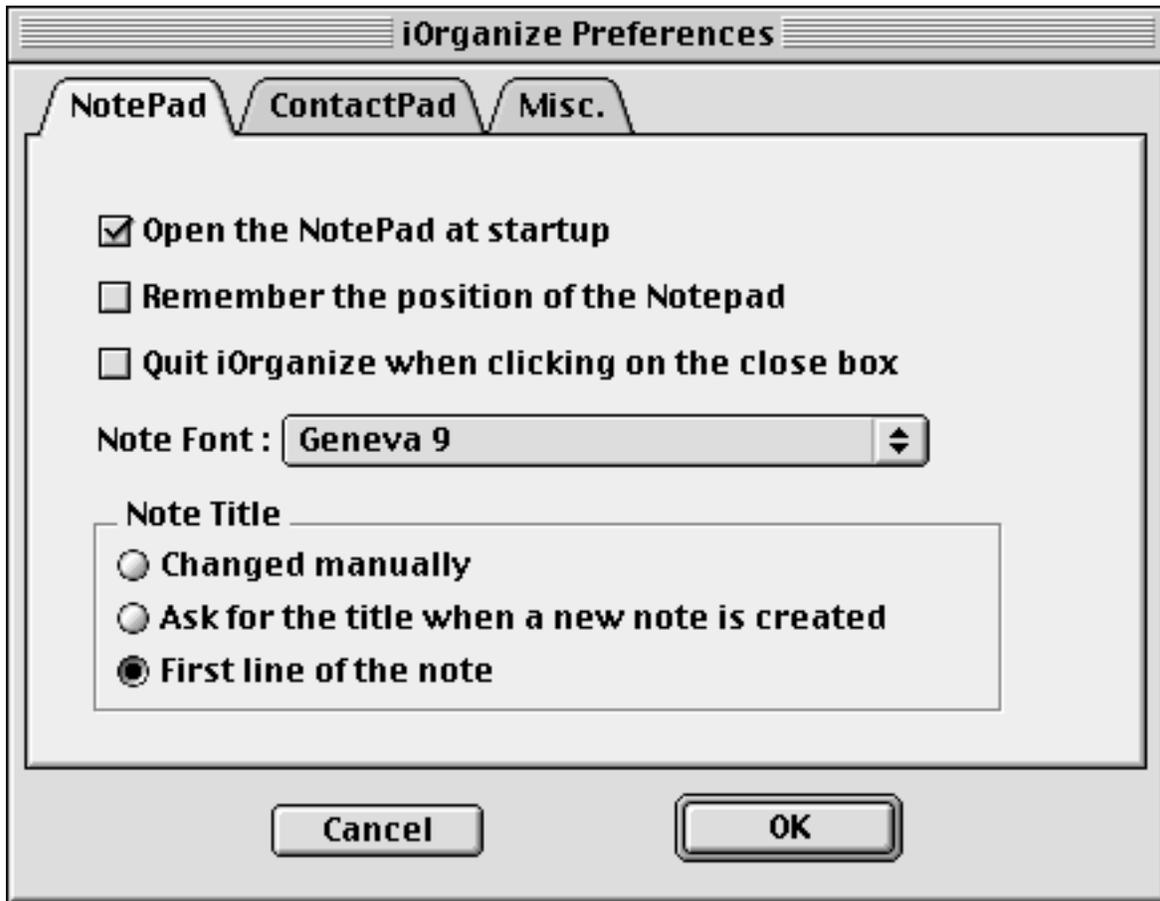
2 commands are available :

- *File menu : Page Setup...*

- *File menu : Print... -> print the currently selected note*

Preferences

Notepad

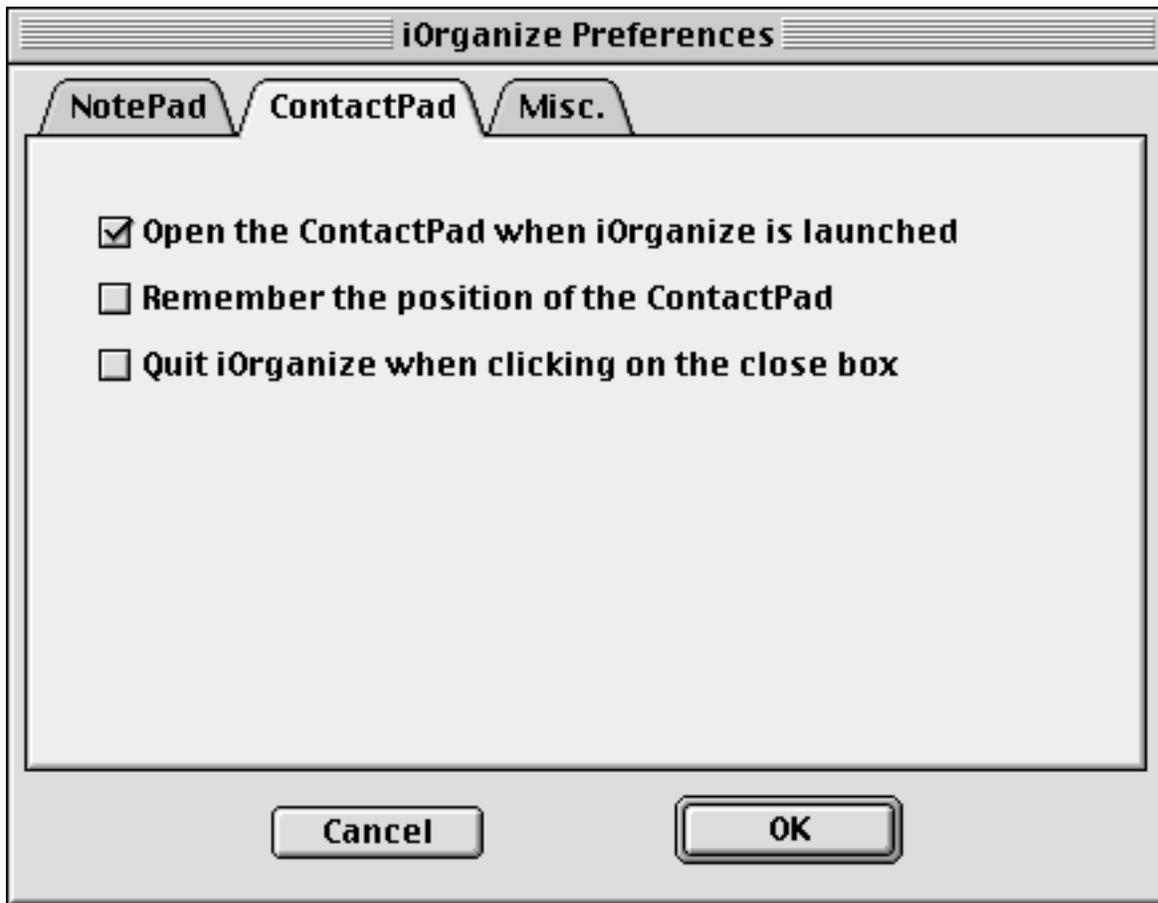


- *Open the NotePad at Startup* : open the main window of the NotePad during the startup sequence of iOrganize.
- *Remember the position of the NotePad* : when this option is on, iOrganize will remember the position and size of the main NotePad window even if you quit the application.
- *Quit iOrganize when clicking on the close box* : Clicking on the window close box will automatically quit iOrganize (and all of its modules) if this option is activated.
- *Changed Manually* : You have to specify every note name by yourself.
- *Ask for the title when a new note is created* : this will display a dialog asking you to rename a note after each creation, instead of displaying "?????".

- *First line of the note* : iOrganize will name your notes will saving them according to the first line of the note. (all notes are not automatically renamed when you select this option : you have to always use this option if you want all your notes to be automatically named).

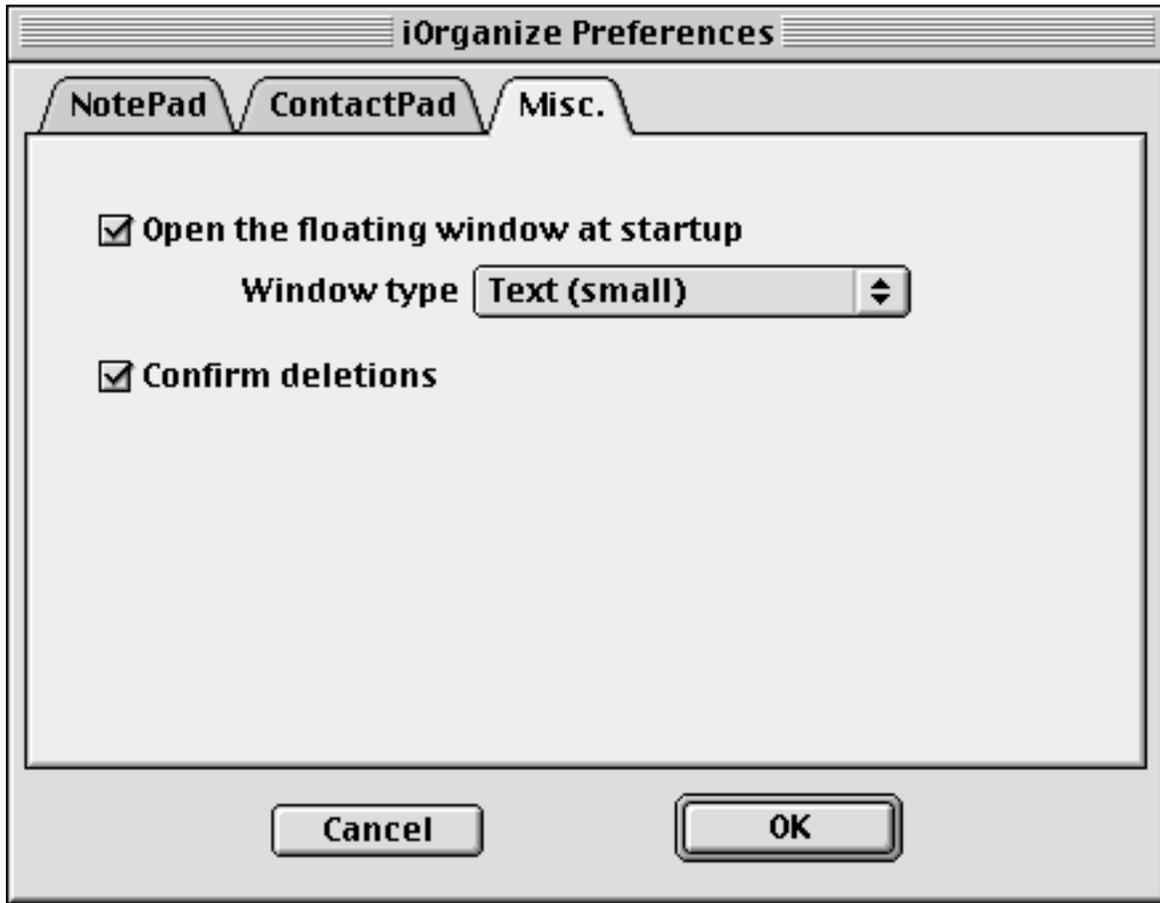
- *Notes Font* : this let you select a font among several choices available. (Application and System Font are defined at the MacOS level and may change depending of the version you are using).

ContactPad



- *Open the ContactPad when iOrganize is launched* : open the main window of the ContactPad during the startup sequence of iOrganize.
- *Remember the position of the ContactPad* : when this option is on, iOrganize will remember the position and size of the main ContactPad window even if you quit the application.
- *Quit iOrganize when clicking on the close box* : Clicking on the window close box will automatically quit iOrganize (and all of its modules) if this option is activated.

Misc.

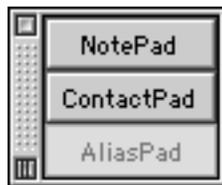


- *Open the floating window at startup* : when this option is on, iOrganize will automatically display the floating window at startup.
- *Window type* : this lets you choose which kind of window you would like to have for the floating window. For now, you can choose between 2 types : Text with a small font, or Text with a big font.
- *Confirm deletions* : this will display a warning dialog after each deletion in the NotePad or ContactPad, asking you to confirm you really want to delete.

Floating Window

By default, iOrganize will display a floating window which let you switch quickly from one module to another.

If it is closed, you can either activate it in the preferences, or manually using the Edit Menu : "Display floating window"



Shareware

Please don't forget **iOrganize** is a US\$15 **Shareware**. You must pay for it if you use it on a regular basis. Otherwise, you should delete it at the end of a test period of about one month.

Paying sharewares is the best way to encourage authors to further develop applications using this kind of distribution.

You can register iOrganize directly on the Web. This is the easiest way, but only credit card payments are supported this way :

<http://order.kagi.com/?DSP>

I recommend using the secure form, which ensures that all information flowing between your computer and the remote web server is encrypted during the whole session, protecting sensitive information from prying eyes.

Kagi is a company specialized in collecting sharewares payments.

If you don't want to register online, you can use the "Register" application which is bundled with iOrganize. Save or Print the data from the Register program and send the data and payment to Kagi Shareware.

You can also register iOrganize by sending cash (only bank notes) directly by post at the following address :

*Blondeau Bruno
17 rue Jean Vachon
21130 Auxonne
France*

Once the payment is received, you will receive a private activation key which will allow you to use iOrganize for an unlimited period of time.

I'm not responsible for any problem such as data loss you may encounter with iOrganize. However, if you find a bug, I would be pleased to hear about it. You can contact me at : contact@brunoblondeau.com

Any comment, suggestion or criticism is also welcome ! Don't hesitate to share your thoughts about iOrganize ! I would also like comments about the English translation, as English is not my native language.

History

version 2.6

- ContactPad : Ability to print list of contacts. This new printing system is very complete with a large choice of possible columns, and it is possible to store and restore user defined models
- NotePad & ContactPad : The English version now supports more alphabets
- NotePad : Corrected a bug which occurred while moving the last note of a category
- Notepad : No line deletion if none exists
- ContactPad : It is possible to select a blank line using the mouse
- Works again with System 7.x and MacOS 8.0/8.1
- A 68K version of iOrganize 2.5 is available
- Source code modified to be more Carbon compliant
- Moved from CodeWarrior Pro5.2 to CW Pro5.3 & Universal Headers 3.3.2

version 2.5

- ContactPad : New real time search engine, with regexp support
- ContactPad : Keyboard navigation using up/down arrows
- ContactPad : Finder appearance for the left column
- ContactPad : much faster sort functions, so sorting is now always activated
- ContactPad : It is now possible to resize the left column using the window grow box.
- ContactPad : Improved what is displayed in the left column
- NotePad : Corrected some menu keys equivalent which were unintentionally changed in the 2.1 version
- NotePad : added a minimum window size
- NotePad : Regex is now called Regexp
- Slightly changed the way files are opened
- Documentation : Major update, rewritten in pdf format. Smaller in size.

Version 2.1

- NotePad : New powerful Find command, which features real time search while typing, and regular expressions (regex) support. Two modes are now available to use the notepad : edit mode and search mode.
- NotePad : Corrected the background color under the tab control to be Appearance compliant
- NotePad : ability to navigate using the keyboard (up/down arrows to move in the list, left/right arrow to switch tabs, and tab key to switch from the column to the editing field)
- NotePad : improved appearance of the note column (now looks like a Finder list, with a grey appearance and translucent dragging)
- ContactPad : Made the Import Tabulated Text File much more clean and Appearance compliant. It is also possible to concatenate several City/Zip/State fields during the import.
- ContactPad : Fixed a small cosmetic bug in the note field (the text cursor sometimes remained when it shouldn't)
- ContactPad : Now saves after each change to avoid losing data if another application crashes

- Fixed a small bug in the column resizers (it is no longer possible to move behind the bounds)
- Small speed improvements in the database engine
- Pref : clarified the first option : "Open the NP/CP when iOrganize is launched"

Version 2.0.0

- New database engine : all the modules have been nearly completely rewritten to use it. iOrganize should be much faster now. Most number limitations are removed (nearly any number of notes and contacts is now possible). iOrganize is now much more robust and the rare "lost notes bugs" should all disappear since I am no longer relying on the MacOS Resource Manager. You will have to use the import command to retrieve your files from the 1.x version.
- ContactPad : new command "Import Tabulated Text File..." to let you import contacts from another application.
- ContactPad : corrected a font problem in the Address2 field
- ContactPad/AliasPad : fixed a drag/scrolling bug in the left column
- NotePad : fixed the size of the drag frame when moving notes
- NotePad : Corrected the appearance of some dialog buttons under MacOS 7.x

Version 1.5.0

- NotePad : Drag&Drop to organize notes is enabled !
- NotePad : iOrganize remembers the last note selected when quitting
- NotePad : Fixed bug which could cause a temporary blanking of the index column
- NotePad : New Command : "Exchange Categories..."
- NotePad : New Command : "Move Note to Another Category..."
- NotePad : New Preference option to rename notes automatically according to the first line of a note
- NotePad & ContactPad : New preference option to quit iOrganize when clicking on the window close box

Version 1.0.1

- Fixed a bug which could cause erratic writings in the NotePad listbox.
- Reduced the memory footprint by 500 kb.
- Improved the behaviour of the NotePad scroller when switching notes
- Rewrote the readme file

Version 1.0.0

- First English release

Contact

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Don't hesitate to share your thoughts, comments, suggestions, criticisms... about iOrganize.

New versions of iOrganize can be found at : <www.brunoblondeau.com/iorganize>