



iText follows iMac's concept...
Yes, it's Yummy too !!

The Comfortable Text Editor for Mac & PC

iText 3.1.7E



Welcome to 'iText' ! Pleased to meet you !!



Please allow me to describe it to you, but first please accept my apologies for deficiencies in my English which is far from perfect. I hope this will cause you laughter and not anger...

'iText' is what your Mac's been waiting for !!

Our family of three programs is extremely popular in Japan. **iText** is a cute little text editor with a colorful-design matching the iMac. It is free too !! **iTextPro** is a delightful word processor, just right for most of your work. Also, **iText** can be upgraded **iTextPro** by purchasing a key. Finally, there is **LightWayText** a word processor with features for experts, which can be used by beginners also. **LightWayText** is Shareware. All three programs are completely compatible with each other. There are also '**LightWayText French** for Mac', '**LightWayText Italian** for Mac', and '**LightWayText for Windows**', '**iText for Windows**' which are completely compatible with the Mac versions.

We have pleasure in releasing iText E, and hope many of you will try it !!

Please try **iText** out once and you will find it just what you want.
We look forward to working with you !!

Thanks for your kindness. - Yumiko Itoh (author of this manual)



1. About iText

iText is a cute text editor with simple word processing, fitting the charming iMac's colorful-design. It has stability and lots of nice features selected from **LightWayText**. **iText** will definitely let you recall 'the Macintosh mind of the early days' - The original Mac's concept. **iText** will soon become your good friend, because it is especially easy to use !

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Editing operations are intuitive. There are many ways to change the appearance of your document; besides styles, there are decoration lines, the ability to change all paragraph indents or margins, and to paste in PICT images. Also, you can work with big text documents of even more than 32 kbytes at very high speed. **iText 3.1.1** onwards also supports importing and exporting Rich Text Format files (RTF). **iText-X** fully complies with Mac OS X 10.5 (Leopard).

You will find that **iText** is widely used, from programming to the writing of various documents, in any language not only English and Japanese. Please use **iText** freely !!

- **iText** is aiming to be the No1-freeware program, loved around the world !
We believe you Westerners also find **iText** useful!

We are improving **iText** all the time, using your suggestions...

LightWayText and **iText** are available for both **Macs & PC**.

In addition, they are compatible with each other's documents.

If you often share documents between a Mac and a PC,
put **iText** in both for convenience !

Please see the information on LightWayText-Family
in the last chapter of this manual.

The latest information about

'LightWayText for Windows' and 'iText for Windows' are available online at:

- **LightWayText for Windows** ;
http://members.aol.com/LightWayText/LWTWin/pad_file.htm
- **iText for Windows** ;
http://members.aol.com/iText/iTextWin/pad_file.htm



With **Key-registration**, **iText** can be upgraded to **iTextPro** !!



iText is **Freeware**. But, if you like **iText** and wish to make it more powerful, you can change your copy of iText to **iTextPro** with Key-registration.

iTextPro is almost the same as **LightWayText** except for the advanced features including Macro, Word Services, importing and exporting Unicode format files (UTF8, UTF16), and Stream Editor, but is only for Macs.

(There is not any plan of **iTextPro** for Windows.)

Please register and pay the **Key Registration Fee (\$15 per user)** at
LightWayText/iTextPro Purchase page;

<https://order.kagi.com/cgi-bin/r1.cgi?R9X&&lang=en>

You can also purchase **LightWayText** for a **Shareware fee of \$25 per user**.
When you register LightWayText, you will be licensed for both the Mac and PC versions of LightWayText and the LightWayText Family Applications, including all future versions. If you have already registered a previous version of LightWayText, you do NOT need to purchase a new copy or pay an upgrade fee. Your old registration code will still work with the new version, and you do not even need to re-enter the code.

Both **iText** and **iTextPro** are compatible with **LightWayText**.

So, when you need more features, please **step-up to LightWayText** !!

For further details, see '**Read Me (How to Upgrade)**' in separate file.

The latest information about **LightWayText** & **iText/iTextPro** can be downloaded from the following sites;

LightWayText; <http://members.aol.com/LightWayText/>

iText; <http://members.aol.com/iText/>

iTextPro; <http://members.aol.com/iTextPro/>



1.1. What is iText 3 ?

iText follows iMac's Concept !

iText is very popular and is loved by many Japanese, because it has High Speed, is Cool, Fantastic, and Simple !

iText lets you recall 'the Macintosh mind of the early days' - The original Mac's concept.

In addition to being a normal editor, **iText** also provides various useful functions and loveliness !

You will definitely feel **iText** is a dream tool, which follows those other easy to use Apple favourites TextEdit and AppleWorks !!

Why Freeware ? Anyway, try it out once !!

We made **iText** to introduce **LightWayText** to more people around the world. You will surely find **iText** is efficient, reliable, attractive and intuitive !!

When you need more features, please step-up to **iTextPro** or **LightWayText...** '**LightWayText for Windows**' and '**iText for Windows**' are now on release too!



Why not share iText with your friends ?

We are now gifting 'iTextPro Trial Key' to applicants !

We think it would be great if many of you were interested in **iText** and **LightWayText**. If you find **iText** as useful as we think you will, please let your friends know about us !!

If you would care to share **iTextPro** with your friends, please send us an email with your email address and that of your friends, to raphael@ya2.so-net.ne.jp.

We will send an '**iTextPro Trial Key** (effective for 30 days)' to both **you** and **your friends** !

Note that, '**iTextPro Trial Key**' is **NOT** available for **iText Pro '08**.



1.2. Requirements of iText 3

iText 3.1.7E covers Mac-OS 7.1 onwards, including **OS X 10.5 (Leopard)**.

'**iText for Windows 3.1.6E**' covers any Windows.

(Windows 95 and later versions, including Windows-XP)

- The **Classic** version is for OS 7.1 to OS 9.x.
- The **Carbon** version (**iText-X**) is for OS 10.1 onwards, including **Mac OS X 10.5**.



- **Features** - Here are examples of useful functions of **LightWayText Family** Applications.

All these features are covered in '**LightWayText for Windows 4.1.6E**' and '**iText for Windows 3.1.6E**' too!

- Common features of **iText/iTextPro** & **LightWayText** are shown in black.
- Cute features applicable to **only iText** are shown in orange.
- Additional features for **LightWayText** & **iTextPro** are shown in green.
- Advanced features applicable to **only LightWayText** are shown in red.
 - To help you see what was upgraded from **3.0.4**, the new or improved features of **iText 3.1.7** are shown in Magenta.

File / Window Operations:

Allows you to share LightWayText documents in both **Macs** and **PCs**, with just one license. Both LightWayText for **Mac** and for **Windows** are completely compatible with each other. A LightWayText document made on a PC can be opened on a Mac, also a LightWayText document made on a Mac can be opened on a PC. Both versions cover **RTF** and JPEG images, and have a spell checker too.

Covers all standard file commands of Macs; **New**, **Open**, **Close**, **Save**, and **Print**.

Allows you to import and export Rich Text Format files (**RTF**) and Unicode files (**UTF8,16**).

Allows you to use longer file names (up to 255 characters on a file), providing you work with OS-X.

Allows you to open a necessary file quickly with **Recent** menu, **File Browser** Tool, and **File Search** Tool etc..

Allows you to save and create a backup file automatically.

Allows you to make Self-executing documents like 'ReadMe File' with the **ReadMeMaker** which is an accompanying Utility-Program.

Allows you to change the **Text format** (Macintosh / PC / Unix), and it manages all Japanese character codes (JIS/EUC) exchanges.

Compatible with all LightWayText documents, both **Macs** and **PC**, also with **iText** & **iTextPro**, our other family applications.

Copes with **Multi-windows**, **Live Scroll**, **Split Window**, and **Window Shade**.

Allows you to display the windows tiled or on top of each other.

Allows you to change the current active window to the next or the previous window with **Window** menus.

Allows you to set the iMac's color variation to the window.

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Allows you to set a variety of colors of the Mac OS X Aqua to the window.

Text Editing:

Allows you to edit text documents of more than 32 k bytes at high speed, provided there is sufficient memory.

Allows you to check the spelling as you type, or check the whole document in OS-X.

Allows you to put multilingual languages' Unicodes (**UTF8,16**), including US-ASCII codes, Japanese, and European languages. (Only effective in OS-X)

Copes with all standard text editing of Macs, does **Multi-undoes** and **Multi-redoes**.

Copes with **Drag & Drop** and **AppleScript**.

Allows you to insert **PICT** and **JPEG** images and the character codes into your document.

Copes with **Automatic Indent**, **Smart Word Edit**, and **Line Cursor** Indication.

Copes with TSM (Text Services Manager) inline input.

OS 10.3 onwards - Supports '**Smart Inline Conversion**', providing you use **EGBridge15** as the Japanese TSM-Inline method.

Copes with **J-Wrap** (a Japanese hyphenation Function; Kinsoku-Syori).

Allows you to display the **Line numbers**, and **Control codes** in document windows.

Has several extra editing commands including **Change Case**, **Capitalize**, **Duplicate Line**, **Reform Line**, and **Join Line**.

Supports **Word Services** including Spell Checkers, just like a built-in function.

Allows you to name the contents of a **Multi-Clipboard** and save each one individually.

You can also share them with 'LightWayText for Windows'.

With the Toolbar, you can quickly execute commands that you use frequently, such as File, Edit, or Search.

Key Customization:

Allows you to assign special key operations to the **Menu** commands, **Control** keys, and **Arrow** keys, with the **Key Bindings** function.

You can also assign specific tasks to the **Function** keys (F1~F12), and execute them quickly via the **Function Bar**.

Find & Replace / Jump / Mark:

Allows you to show the **Find Palette** and **Find Assist Palette** for quick search and replacement.

Allows you to perform complex search and replacement with the **Regular Expression**.

Allows you to do serial pattern searches and appropriate substitutions at the same time for several files, with the **Stream Editor (SEd)** and multiple **SEd scripts**.

Allows you to jump to a particular line or page, also to insert bookmarks and manage them with the **Mark List**.

Allows you to find all particular keywords in a document and show them with red dotted lines - OS-X only.

Character and Paragraph Attributes:

Allows you to change character emphasis, and choose fonts / font sizes / colors and decorations, also rich variations of each character.

Allows you to make the **Font Sizes** bigger up to 5,000 points.

Allows you to set **Font Smoothing** for Quartz fonts Antialiasing. (OS X only).

Allows you to set the Japanese specific character style **Ruby** (**Very small letters**).

Allows you to specify a set of Character attributes which you might use frequently for a quick change of the text appearance, saving it with **Define Styles** in the name you want.

Allows you to set the indents, margins, and the variable tabs for each paragraph easily.

Allows you to set all the paragraph and character attributes for the whole of the current document

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with the **Document** command.

Allows you to count the number of items including bytes, characters, **words**, and pictures, in the whole document or highlighted selections.

Page Layout / Header and Footer:

Allows you to set the dimensions of a page, also the **Margins**, **Columns**, number of characters and lines etc., and set the **Title Page**.

Allows you to set divided **Columns**, keeping the layout image of one page.

Allows you to display the document with a paper image, and edit keeping that format, also zoom between 25% and 400%. **Zoom 120% and 125% are new features.**

Allows you to set a header and footer within the document, including the date, time, page, and the document name.

Custom Paper:

Allows you to design and save a specific **Custom Paper**, which you might use frequently, defining a set of dimensions including the paper size, paragraph attributes, character attributes, and border lines.

Has built in various ready-made papers including **Lined Paper**, **Notepaper**, **Card**, and **Japanese Manuscript papers**.

Allows you to create spreadsheet-like tables easily with **For Tables** which provides an automatic table-setting function by setting the tab stops.

Key Macro:

Allows you to record a series of operations automatically. You can also modify the recorded macros with the **Macro Editor**.

Includes various sample macros such as **Calender2005**, and **Today's Date**.

+ Alpha functions:

For your day-to-day time management, there are other useful little goodies to play with, including a **Scheduler** function. A color change of appointment time or indication of message are possible.

With the Special-Option (+ Click URL) of Preferences, LightWayText & iText/iTextPro can open the Internet Browser or Mail-Reader with a key selection.

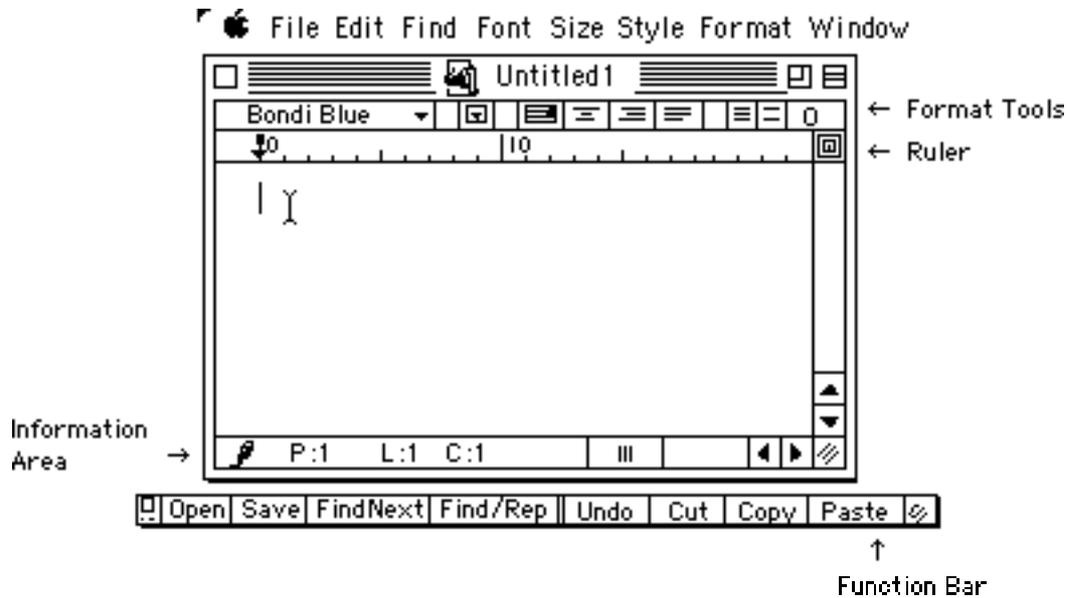
There are also '**LightWayText French version for Mac**' and '**LightWayText Italian version for Mac**'.

Also, an English language version of '**LightWayText for Windows**' and '**iText for Windows**' are on release! (There is not plan of **iTextPro** for Windows.)

2. Document Window

The document window of iText consists of the following parts.

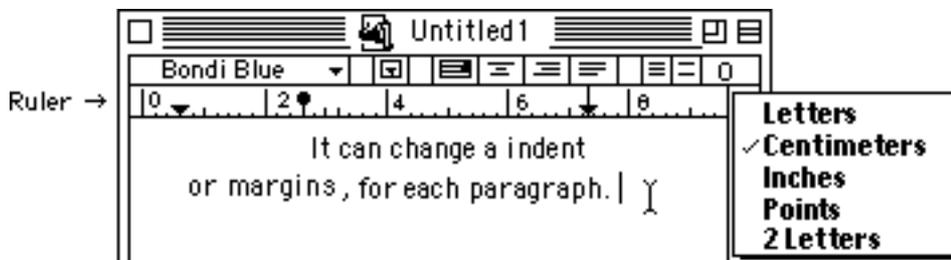
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The **Ruler** and **Format Tools** can be shown or hidden with **Show Ruler** or **Format Tools** in the **Format** menu. See 3.5. [Format Menu](#).
The **Function Bar** can be shown or hidden with **Preferences** in the **Edit** menu. See 3.2.1. [Preferences Dialog](#).

2.1. Ruler

The **Ruler** is a horizontal scale at the top of the document window, and is divided into inches or other units of your choice. It can be shown or hidden with the **Show Ruler** from the **Format** menu. When you select the  symbol, the Ruler unit menu appears.



When you drag the **markers** (• / ▼) in the ruler, the following change. See 3.5.1. [Format Tools](#).

- | | |
|-----------------------|-------------------------------|
| • marker | The first line start position |
| Left ▼ marker | The left indent position |
| Right ▼ marker | The right indent position |

When you click , the symbol changes to . Dragging the markers changes the following. See 3.5.3. [Page Layout Dialog](#).

- | | |
|-----------------------|---------------------------|
| Left ▼ marker | The left margin position |
| Right ▼ marker | The right margin position |

2.2. Information Area

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In the **Information Area** (the document window left lower part) information such as Line number, Column number, and Page number is displayed.



Indicates that the document has been changed and not saved.

P:1 L:1 C:1

Indicates the current Line number, Column number, and Page number (Only with Paper Image).

With mouse click can do the following operations :

Double click LC	Displays the Line dialog
Option + LC:	Moves the cursor to the last line
Option + Shift + L:C	Moves the cursor to the first line
Command + L:C:	Displays the Line dialog
Click P:	Displays the next page
Shift + Click P	Displays the previous page
Option + Click P	Displays the last page
Option + Shift + P	Displays the first page
Command + P	Displays the Page dialog

2.3. Special Operations

Selecting the Title bar with the **Option** key, the Window-shade operates, and when you click the close-box with the **Option** key, all document windows are closed.

Clicking in the document while holding **Control**, opens a popup menu.

With it, you can select a menu you use frequently including **Spelling**.

+ Click URL or email-address

You can open the Internet Browser or Mail-Reader with a key selection.

When you click while holding the **Command** key the URL-strings like "<http://www.apple.com/main.html>", it launches your Internet Browser, and shows the homepage.

If you **Command** click an email address string like "lightway@mac.com", it launches your Mail-Reader.

When you click it with the **Option + Command** keys on, it is only choice of the URL or email-address, and the Browser or Mail-Reader is not launched.

When you choose '**About iText...**' from the **Apple** menu, it displays the version of iText.

When you choose '**iText Pro Key...**' from the **Apple** menu, it displays more Dialog to register to **iTextPro**.

iTextPro is almost the same as **LightWayText** except for the advanced features including Macro, Word Services, importing and exporting Unicode format files (UTF8, UTF16), and Stream Editor.

If you like **iText** and wish to make it more powerful, [please register](#) and pay the **Key Registration Fee (\$15 per user)** at LightWayText/iTextPro Purchase page;

<https://order.kagi.com/cgi-bin/r1.cgi?R9X&&lang=en>

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When you register **iTextPro**, a new menu of '**Go to iTextPro**' appears.

When you select it, [your copy of iText itself changes to iTextPro](#), and the menu changes to '**Back to iText**'.

With these commands, you can switch between **iText** and **iTextPro** at any time.

For further details, see '**Read Me (How to Upgrade)**' and '**iTextPro Manual**' in separate files.

The latest information about **iTextPro** can be downloaded from the following sites;
<http://members.aol.com/iTextPro/>

3.1. File Menu

File	
New	⌘N
Open...	⌘O

Close	⌘W
Save	⌘S
Save As...	
Revert to Saved	

Page Setup...	
Print...	⌘P

Quit	⌘Q

New Makes a new document window.

Open... Displays the **Open** dialog to open any text document. The list box also includes the names of any unformatted ASCII text documents of Macintosh file type "TEXT". **iText 3.1.1** onwards supports importing Rich Text Format (**RTF**) files. In addition, it shows **.LWT** and **.iTE** documents which are the specific formats for **LightWayText for Windows** and **iText for Windows**. If you select a file made with Windows with accented characters, **iText** identifies these characters and converts them to Mac's character codes.

Note: If you intend to import a .rtf document, ensure you select "All Documents" in the Show list of the Open window, so the RTF documents will appear. **iText** identifies "Rich Text Format (.rtf)" automatically and opens them.

Rich Text Format (**RTF**) is a Microsoft word processing document format, that encodes Word formatting in plain ASCII codes to allow easy interpretation by other programs that read this format. iText opens Rich Text Format files so that comparable character and paragraph formatting can be interpreted from the other programs.

Note that, because of differences in each program, some features may not be transferable, including outlining levels, styles, tables, color, and hidden text format.

(iText is unable to read **RTDF** documents at present, but this feature will be available in the next version, coming soon.)

Close Closes the document window.

Save Saves contents of an open document.

Save As... Displays the **Save As** dialog to save with another name. **iText 3.1.1** onwards supports exporting Rich Text Format (**RTF**) files.

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Note: If you intend to export a .rft document or an unicode file, ensure you have selected **Rich Text Format (.rtf)** from the Format option in the Save As dialog. If you are using an earlier operating system including Mac OS7, there is no Format option in the Save As dialog due to OS restrictions. If you intend to save your file as a .rft document in the earlier OS, ensure you have put **' .rtf'** as the extension at the end of the file name before you save.

When **Rich Text Format (.rtf)** is selected, iText saves your document as a Rich Text Format file so that comparable character and paragraph formatting can be interpreted by other programs.

Note that, when you save your document as RTF, some features of iText and LightWayText, including PICT/JPEG pictures, Ruby, Upper lines, Fill Patterns and Colors, Marks, and Custom papers are not retained, due to RTF specifications.

Also, because of differences in each program, some features may not be transferable, including outlining levels, styles, tables, color, and hidden text format.

Unicodes characters can be retained among TextEdit, but may not be available for many Windows programs in Rich Text Format (RTF) due to Microsoft restrictions. Note that unicode's characters require OS-X onwards. See [Unicodes Information in 3.4. Font, Size, Style Menu \(Text Menu\)](#).

If you want to make a document that you will use many times, e.g. a letter, you can save it as a **Stationery Pad**. To save the document as it actually is, specify **Stationery** form **Stationery Option** in the **Get Info** dialog, after you click on a documents icon on the Finder. Opening it starts with the untitled document.

iText-X also allows you to use longer file names (up to 255 characters on a file), including unicodes.

If you wish to save a "iText" document for a **PC**, please step up to **LightWayText**.

Revert to Saved Cancels of all changes, to make the contents back into the last saved document.

Page Setup... Displays the **Page Setup** dialog.

Print... Prints contents of the document.

Quit Quits the iText application and all open iText documents. If you have made changes to a document without saving, iText presents a message asking "Save changes to the file ?" If the document is untitled, it displays the **Save As** dialog.



When you upgrade to **LightWayText** or **iTextPro**, you will have more commands available including **Recent** and **Browser**. **LightWayText** supports importing and exporting Unicode format files (UTF8, UTF16), and allows creating a plain-text document to serve as RSS code sheet, too.

If you often share documents between a Mac and a PC, please step up to **LightWayText**.

LightWayText also allows you to change the **Text Format** to **PC** or **Unix**, and to save the document available for '**LightWayText for Windows**' and '**iText for Windows**'.

3.2. Edit Menu

Edit	
Undo	⌘Z
Cut	⌘H
Copy	⌘C
Paste	⌘V
Clear	
Select All	⌘A
Spelling...	⌘:
Preferences...	
Show Clipboard	

→ **Spelling** is not shown before OS 9, only available in OS-X.

Note: **Spelling** is only available in OS 10.2 onwards.

Undo Reverses your last editing or formatting action. If you have typed or used any commands that you can reverse, its name and the count appears e.g. **Undo Typing**, **Undo Copy**.

Cut Deletes the selection and puts it onto the Clipboard, replacing the previous contents.

Copy Sends the selection to the Clipboard, replacing the previous contents.
Paste Inserts a copy of the Clipboard at the insertion point or replaces the highlighted selection.

Note: **iText 3.1.1** onwards supports replacing Rich Text Format (**RTF**) codes and Unicodes (**UTF8,16**) on the Clipboard. When you copy text from one program to another, character and paragraph formatting of **Rich Text Format** or Unicodes (**UTF8,16**) are retained provided the other program can read them.

iText-X is completely compatible with TextEdit, and allows your texts with character formatting and even unicodes characters including Japanese Hiragino Kanji characters and Hiragino Gaiji (Grif ID) characters to share between TextEdit, using 'Drag & Drop' and 'Copy & Paste' too.

Note that, because of differences in each program, some features of **Rich Text Format** may not be transferable, including outlining levels, styles, tables, color, and hidden text format. Remember that, unicodes characters are only effective in OS-X. See 3.1. Open, Save As commands, and 3.4. Font, Size, Style Menu (Text Menu).

Clear Removes the selection, without placing it on the Clipboard.
Select All Selects all contents of the current document.

Spelling... Displays the **Spelling** dialog in OS-X. See 3.2.2.1. Spelling Dialog.

Note: **Spelling** is only available in OS 10.2 onwards. If you are using **OS 10.1** or earlier, this command is not available. For more details about how to check spelling, see 3.2.2. Spell Checker.

Preferences... Displays the **Preferences** dialog. See 3.2.1. Preferences Dialog.

Show Clipboard Displays the clipboard.



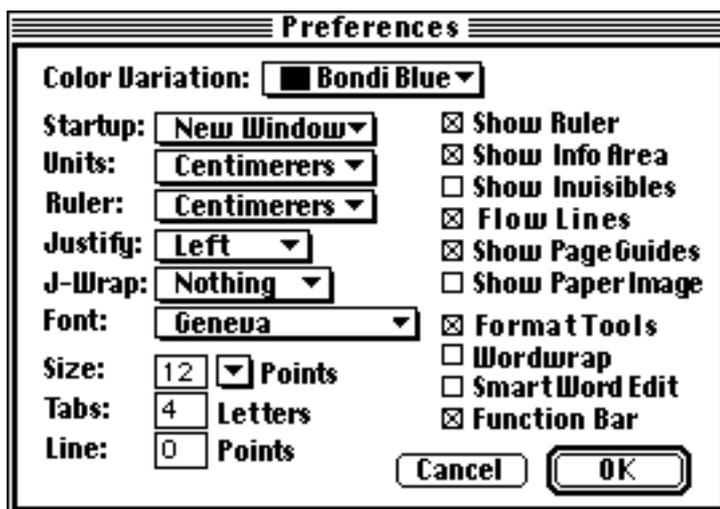
When you upgrade to **LightWayText** or **iTextPro**, you will have more commands available including **Multi-undos**, **Multi-redoes**, **Paste Special**, **Page Break**, **JPEG Picture**, **Extra**, **Key Macro**, **Key Bindings**, **Multi-Clipboard**, and examples of what you can make with **Multi-Clipboard**.

With '**LightWayText for Mac**' and '**LightWayText for Windows**', **Multi-Clipboard** also allow you to [share Scrap Catalog file between a Mac and a PC](#).

LightWayText-X and **iTextPro-X** also have a **Spelling** sub-menu. With this, **LightWayText-X** and **iTextPro-X** also allow you to check the spelling as you type, or to check all errors throughout the document with **Check All Spelling**.

3.2.1. Preferences Dialog

The **Preferences** dialog is displayed when you choose **Preferences...** from the **Edit** menu. It controls many default settings for iText and shows the present conditions.



Color Variation Specifies which color you want to set as iText's default window. If you wish to define it freely color, choose **Preference**. It displays the **Color Preference** dialog. See 3.2.1.1 Color Preference Dialog.

Startup Specifies the startup action with iText.
Units Specifies the units to use with **Page Layout** dialog.
Ruler Specifies the ruler units for the new documents.

Justify Sets the paragraph alignments to **Left**, **Right**, **Center**, or **Justified**, for the new documents. If you choose **Justified**, it adjusts the contents, equally between both edges, and if there are spaces (or Japanese Single byte Spaces), it does this uniformly by expanding spaces.

J-Wrap (Only in Japanese Font use)
 Specifies the method of Japanese-Word Wrap for the new documents. If you specify either the Dangle or Expel, it achieves the Japanese-Word

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Wrap by this method. (This special function is called the Kinsoku-syori in Japanese, frequently translated into English as the Japanese Hyphenation Function. It neatly handles the Japanese characters that must not be at the start and end of lines.)

When you choose **Dangle**, it puts the target characters at the end of the line. Also, if you choose **Expel**, it sends it to the start of the next line.

Font	Specifies the default Font for the new documents.
Size	Specifies the default Font Size for the new documents.
Tabs	Specifies the default Tab Width for the new documents, with the character numbers of the default font size.
Line	Specifies the default Line Interval for the new documents, with the number of points.

Show Ruler, Show Info Area, Show Invisibles

When checked, iText displays these items in the new documents.

Flow Lines, Show Page Guides, Paper Image

When checked, iText shows the new documents in these formats.

Show Format Tools

When checked, iText shows the Format Tools within the new windows ruler.

Note: For details about these formats, [see 3.5. Format Menu](#).
All changes in Preferences apply to documents made after the change only. Even if you change them on the way, existing documents are not changed.

Wordwrap

When checked, iText achieves Wordwrap with the new documents, to prevent separating a word in the line.
As you type and reach the end of a line, and the last word if it is incomplete within the line, the word automatically moves to the next line.
Normally Wordwrap is always checked.

Smart Word Edit

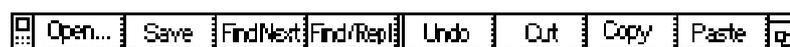
When checked, adjusts the spaces between words (English, or French etc.) after cut, paste, delete or, Drag & Drop for new documents.
This does not apply to Japanese.

Function Bar

When checked, iText displays the **Function Bar**.
With this, you can execute some commands quickly.

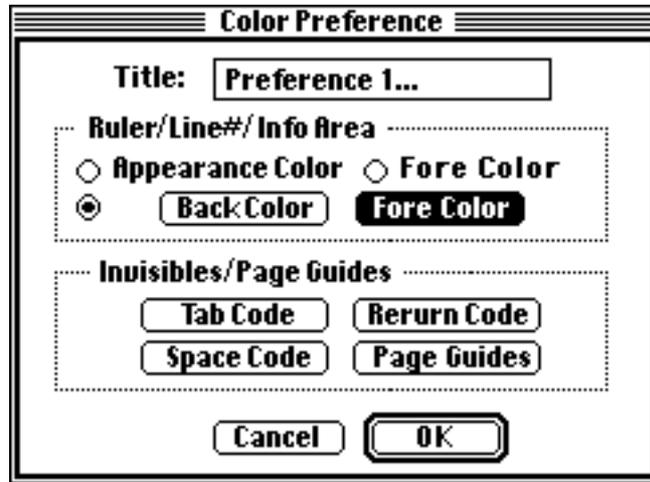
Note: When you upgrade to **iTextPro**, you will be able to assign commands to the **Function Bar**.

Function Bar Example:



3.2.1.1. Color Preference Dialog

Color Preference dialog is shown if you choose **Preference** from **Color Variation** in **Preferences** dialog or color lists in the **Format Tools**.
With this, you can define your iText's default window color freely.



Title Defines the name for the Color Variation.

Ruler / Line#(Line Numbers) / Info Area.

Selects what you want to specify.

Appearance Color

When checked, iText sets the Appearance theme color of your Mac (OS 8.5 and later versions).

If the new Appearance Theme will be offered for the future Mac OS, the new color should be applied to this.

(It is not available before OS 8.5.)

Fore Color

When checked, iText sets the Fore theme color of your Mac (OS 8.5 and later versions) to the indication characters' color.

This option allows you to set the default indication characters' color in the Ruler and Line number, separately from the **Appearance Color**.

It would meet your requirements of Aqua-color in OS-X.

If the new Fore Theme will be offered for the future Mac OS, the new color should be applied to this. (It is not available before OS 8.5.)

Back Color / Fore Color

If you wish to specify the background's and the indication characters' colors in the Ruler and Line number, click on these and then choose the color you want.

Back Color

Specifies the background color.

Fore Color

Specifies the characters' color.

Invisibles/Page Guides

If you wish to define colors for each special code, click on these and then choose the color you want.

- | | |
|---------------------|---|
| Tab Code. | Defines the Tab codes and the other control codes color. |
| Return Code. | Defines the Line Feed (Return) and the Page Feed (Page Break) code's color. |
| Space Code. | If you wish to make the Space codes visible, define this. |
| Page Guides. | Defines the color of Page Guides and the outside of paper image's. |

3.2.2. Spell Checker (Only available in **OS 10.2 onwards**)

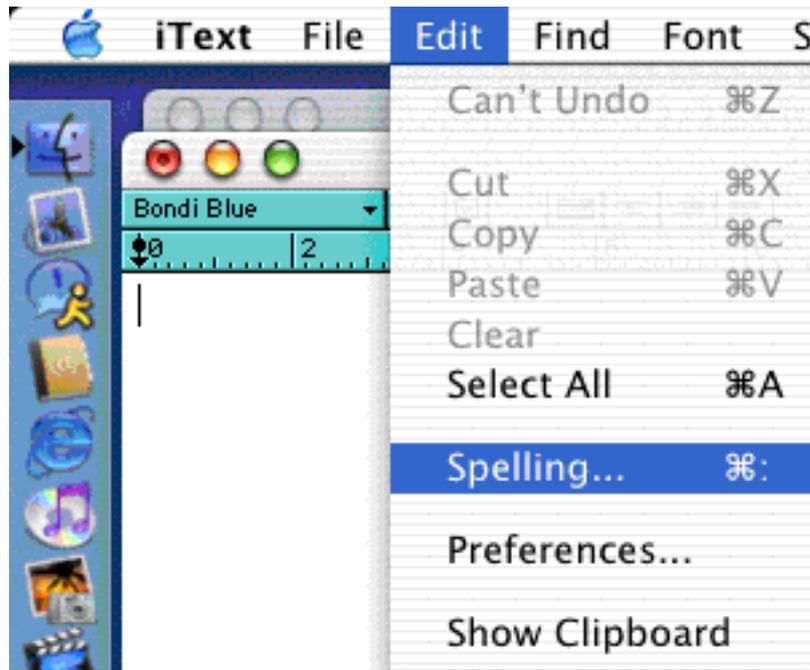
From **OS 10.2 onwards**, iText-X has a **Spelling** menu in the **Edit** menu. With this, you can run the OS X spell checker (**NSSpellChecker**) in iText as if it were a built-in function. If you have installed **CocoASpell**, this is available also.

To correct errors or change the dictionary, select the **Spelling...**

iText displays possible alternatives in the **Spelling** dialog.

For more details, see 3.2.2.1. Spelling Dialog.

Note: **Spelling** is only available in OS 10.2 onwards.



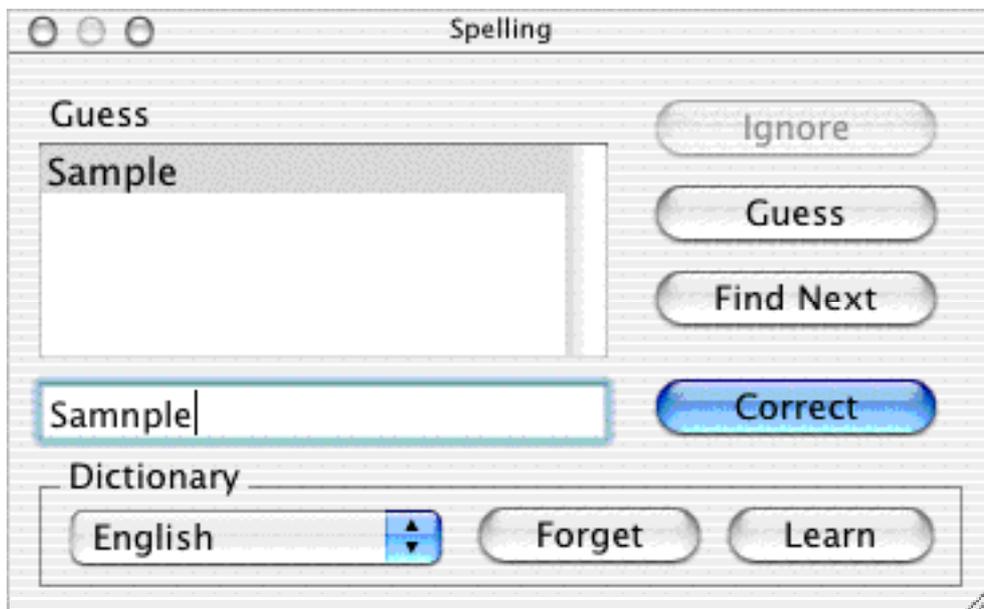
When you upgrade to **LightWayText** or **iTextPro**, you will have more helpful Spelling commands available including **Check Spelling As you type**, **Check All Spelling**, and **Find Keyword...**

3.2.2.1. Spelling Dialog

The **Spelling Dialog** is displayed when you choose **Spelling...** from the **Edit** menu.

With this, you can check each error in turn and correct it.

This dialog also allows you to change the dictionary.

**Guess List**

The left list box shows possible alternatives for the highlighted word in the document.

Select the guess you wish to use and click **Correct**, or double click it.

If you want to add a word to the Guess list, type the word in the Correction Box and click **Guess**.

Ignore

After checking, skips the highlighted word in the document.

Note that, when you quit iText, all Ignored spellings are cleared and do not appear the next time you launch it, due to restrictions in the spell checker of OS-X.

Guess

Displays possible alternatives afresh for the word in the box.

Find Next

Searches for the Next occurrence of misspelling.

iText jumps to the next misspelled word and highlights it.

Unknown or misspelled words are shown with red dotted underlines, e.g. 'misspelled'.

Correct

Replaces the highlighted word in the document with the alternative selected in the Guess List or typed into the Correction Box.

Note:

Due to restrictions in the spell checker of OS-X, it is impossible to correct all same errors at one time with this dialog. However, if you use **Find/Replace...** command in **Find** menu together, you can correct all the same errors in the whole document at a time. Follow the procedures below, but still keeping this dialog.

1. Select a misspelled word in the document.
2. Select **Find/Replace...** command in **Find** menu.
You should see the misspelling as Find expression in **Find String**.
3. Specifies what you want to correct with the Replace expression in **Repl String**.
4. Check **Show Find Palette** and click **Find**.
iText searches for the Next occurrence of misspelling, and the first-searched is shown with **Show Find Palette**.
5. Check **Replace All** in **Show Find Palette**.
iText searches for all occurrences of misspelling throughout the document, and corrects all same errors at a time.

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Dictionary	Displays the dictionary you want to use for checking.
Learn	Adds the word in the Correction Box to the dictionary selected. Note that, the words specified in the Correction Box are not saved as alternatives, are just assigned as the target of checking. Also, if you change the dictionary, the added words are not learned in them. These are due to restrictions in the spell checker of OS-X. If you want them to learn to another dictionary too, make them learn again.
Forget	Removes the word in the Correction Box from the dictionary selected. After checking, iText does not search the occurrence specified in the box as misspelling.
Note:	Remember that, <u>the error marker is NOT saved when the document is closed</u> . Also, <u>if you move the cursor onto another word, the red dotted underline disappears</u> . These are due to restrictions in the spell checker of OS-X.

3.3. Find Menu

Find	
Find/Replace...	⌘F
Find Next	⌘G
Find Selection	⌘H
Enter Find String	⌘E

Replace	⌘=
Replace & Find Next	⌘R
Replace All	

Line...	⌘,
Page...	

Mark...	⌘M

Find/Replace...	Displays the Find/Replace dialog, in order to specify the Find and Replace expression. See 3.3.1. Find/Replace Dialog.
Find Next	Repeats the last Find or Find Selection commands, and searches for the Next occurrence of the find. When you select it while holding the Shift key, it searches backwards towards the beginning of the document.
Find Selection	Searches for the Next occurrence of the Find expression with the current highlighted selection. When you select it while holding the Shift key, it searches backwards towards the beginning of the document.
Enter Find String	Places the current highlighted selection in Find String as the Find expression.
Replace	Changes the highlighted searched to the Replace expression.
Replace & Find Next	Executes the Replace command, and then executes the Find Next command sequentially. It changes the highlighted searched to the Replace expression, then searches for the Next occurrence of the

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Find expression. When you select it while holding the **Shift** key, it searches backwards towards the beginning of the document.

Replace All Changes all occurrences of the Find expression in the document to the Replace expression.

Line... Displays the **Line** dialog. See 3.3.2. Line Dialog.

Page... Displays the **Page** dialog. See 3.3.3. Page Dialog.

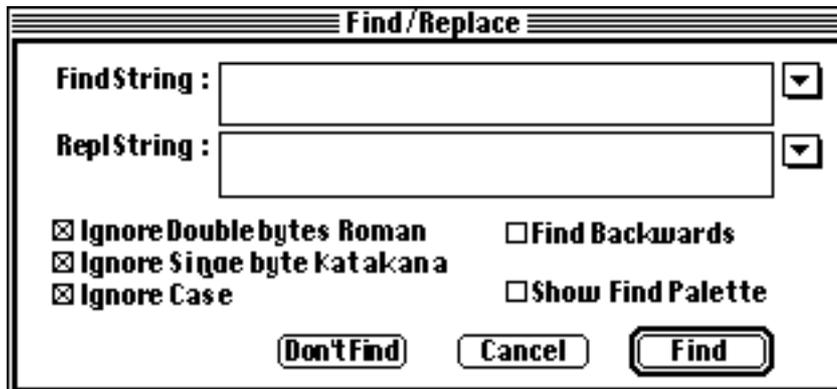
Mark... Displays the **Mark** dialog, in order to remember the position like a bookmark. See 3.3.4. Mark Dialog.



When you upgrade to **LightWayText** or **iTextPro**, you will have more commands available including **Word Services**, **File Search**, **Stream Editor**, and **Mark List**.

3.3.1. Find/Replace Dialog

Find/Replace dialog is displayed when you choose **Find/Replace...** from the **Find** menu. It specifies the Find expression (Find String) and the Replace expression (Replace String).



Find String Specifies what you want to search for with the Find expression of character strings.

Repl String Specifies what you want to replace with the Replace expression of character strings.

Note: Due to Unicodes restrictions, any unicode characters are impossible to find. Make sure you do not put any unicode characters in the Find/Replace expressions.

When you upgrade to **LightWayText** or **iTextPro**, you will also be able to search with the Regular Expression.

Point on 

Use the arrow to select or clear the history expression.

If you wish to insert the Return or Tab code into each expression of the character strings, choose **Enter Return Code** or **Enter Tab Code**.

Ignore Double bytes Roman (Only in Japanese Font use)

When checked, iText searches for both Alphanumeric characters' occurrences of Zenkaku-Moji (Double bytes)

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and Hankaku-Moji (Single byte) of the Find expression.

If you uncheck this option, it distinguishes Hankaku-Moji (Single byte) from Zenkaku-Moji (Double bytes) and searches for the exact match of Hankaku-Moji occurrences only in the Find expression.

Ignore Single byte Katakana (Only in Japanese Font use)

When checked, iText searches for both Katakana occurrences of Zenkaku-Moji (Double bytes) and Hankaku-Moji (Single byte) of the Find expression.

If you uncheck this option, it distinguishes Zenkaku-Moji (Double bytes) from Hankaku-Moji (Single byte) and searches for the exact match of Zenkaku-Moji occurrences only in the Find expression.

Ignore case

When checked, iText searches for both Upper/Lower cases' occurrences of the Find expression.

If you uncheck this, it distinguishes Lowercase from Uppercase and searches for the exact match of Lower and/or Uppercase in the Find expression.

Find Backwards

iText normally searches forward towards the end of the document.

When checked, searches in reverse, towards the beginning of the document.

Show Find Palette

When checked, after searching, iText displays the **Find Palette**.

With this, you can search and replace the document quickly.

[See 3.3.1.1. Find Palette.](#)

Find

Searches for the Next occurrence of the find.

The first-searched is shown with highlighted selection.

Cancel

Closes the **Find/Replace** dialog. All changed in the Find/Replace dialog becomes ineffective invalidity and reverts to the previous setting.

Don't Find

Closes the **Find/Replace** dialog. It only establishes the contents of Find/Replace dialog, does Not search.

3.3.3.1. Find Palette

Find Palette is shown, only when you check **Show Find Palette** in the **Find/Replace** dialog, then click **Find** button. With this, you can search and replace the document quickly.



Find

Searches for the Next occurrence of the Find expression.

The first-searched is shown with highlighted selection.

Replace

Changes the highlighted searched to the Replace expression.

Repl & Find

Changes the highlighted searched to the Replace expression, then Next searches for the Next occurrence of the Find expression sequentially.

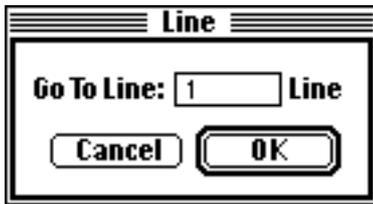
If you push these while holding the **Shift** key, it searches backwards

towards the beginning of the document.

- Replace All** Changes all occurrences of the Find expression in the document to the Replace expression.
- Go Back...** Displays again the **Find/Replace** dialog. [See 3.3.1. Find/Replace Dialog.](#)
- Quit** Closes the **Find Palette**.

3.3.2. Line Dialog

Line Dialog is displayed when you choose **Line...** from the **Find** menu. With this, you can jump the cursor to any line in your document quickly.



Go To Line Specifies which line numbers you want to move the cursor.

3.3.3. Page Dialog (Only in Paper Image)

Page Dialog is displayed when you choose **Page...** from the **Find** menu. (Only when you have checked **Paper Image** in the **Format** menu are these commands available.) With this, you can display any pages in your document quickly.

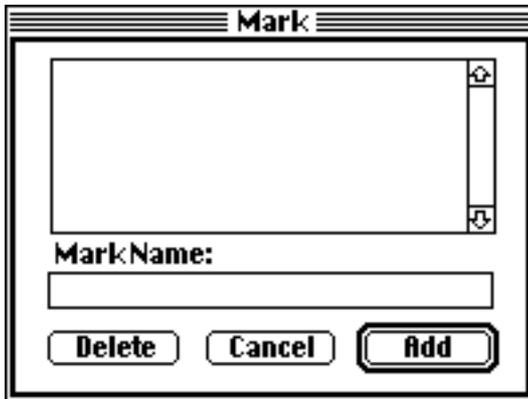


Go To Page Specifies which page numbers you want to see.

3.3.4. Mark Dialog

Mark Dialog is displayed when you choose **Mark...** from the **Find** menu. With this, you can set the Marks in the document as you would use a bookmark for a quick access to a specific page in a book.

To set the Mark, select the specific position or the highlighted selection you want to display in your document, then select the **Mark** command.



Mark List	Shows the saved Marks.
Mark Name	Specifies the Mark name.
Add	Adds the Mark to the Mark List.
Delete	Removes the selected Mark from the Mark List.

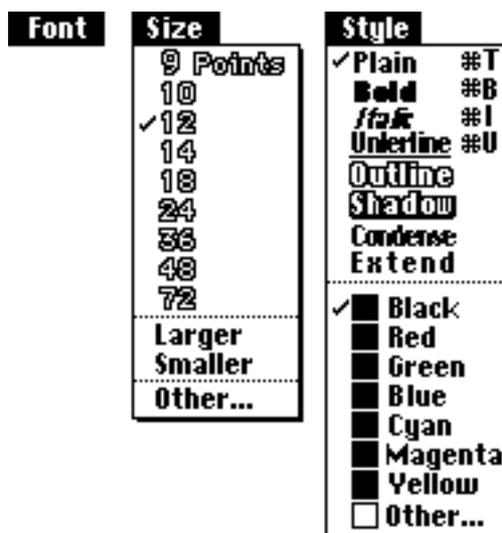
Type the **Mark Name**, then click **Add** button. If you have selected the specific texts before displaying this, you would see the current selections in Mark Name box. You can also change it to the other Mark Name.

Note: The saved **Mark Names** appear at the bottom part of the **Find** menu. When you choose it, iText shows the corresponding position.

When you upgrade to **LightWayText** or **iTextPro**, you will also be able to edit the **Mark List** to show the marks as hierarchical chapters.

3.4. Font, Size, Style Menu (Text Menu)

Font, **Size** and **Style** commands change the Character attributes of the selection.



Font Displays a list of fonts.
Selecting a font changes the selected characters.

Unicode Information:

iText-X allows you to use multilingual languages' **Unicode (UTF8,16)**, including Japanese, European languages, Greek, Hebrew, Arabic, and Turkish, also mathematical symbols. Ensure you have selected the appropriate font from

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the **Font** menu before you put it.

To put unicode characters as it actually is;

1. Choose **Show Character Palette** from **Language Menu** (right of **Window** menu).

This will display the **Show Character Palette** window.

2. Select the Unicode you require in **Show Character Palette** window.
iText puts the character in your document.

If you intend to combine a character and an accent such as acute, grave, circumflex, umlaut, and tilde as one character using unicode, make sure you select specific OS-X fonts including **American Typewriter**, **Baskerville**, **Copperplate**, **Futura**, **Lucida Grande**, and **Optima** from the **Font** menu.

If you select any fonts like **Geneva**, **Helvetica**, **Chicago**, and **Times** that depend on QuickDraw, you can not combine them with an accented character, due to Carbon application's restrictions.

When you intend to use Japanese unicodes characters, you should select **Hiragino** from the **Font** menu. **Hiragino** support **AdobeJapan1-5 character set** which allows you to use over 20,317 characters, including a huge amount of Hiragino Kanji characters and a variety of Hiragino Gaiji (Grif ID) characters. To use the Japanese unicode characters as they actually are, you can also put them, through the Japanese input method tool like Kotoeri and EGBridge.

Hiragino would solve the problems which would be one of the most serious for many Japanese who feel dissatisfaction for a lack of the Japanese characters' set. It allows you to put and print your name correctly, even if your name includes too old Chinese characters.

iText-X is completely compatible with TextEdit, and allows your texts with multilingual languages' unicodes characters including Japanese Hiragino Kanji characters and Hiragino Gaiji (Grif ID) characters to share between TextEdit and Japanese word processor EGWord, with 'Drag & Drop' and 'Copy & Paste' too.

Note: Unicodes are only effective in OS-X.
Unicodes characters are compatible with other text editors provided they support unicodes. If you open the document having the unicodes with another text editor that does not support unicode, you might find some wicked strings at its position, but there are no problems.
Make sure, due to Unicodes restrictions, unicode characters are impossible to find with **Find**.

Size	Displays a list of Font sizes. Selecting the size changes the size size of the selected characters.
Larger	Makes it 1 point large than the current setting.
Smaller	Makes it 1 point small than the current setting.
Other...	Displays the Font Size Dialog. See 3.4.1. Font Size Dialog.
Note:	iText 3.1.5 onwards increases the Font Sizes up to 5,000 points.
Style	Displays a list of Text-Styles. These commands change the attributes of the selected characters.
Color	Displays a list of text colors. These commands change the text color of the selected characters.
Other...	Displays the Text Color Dialog.

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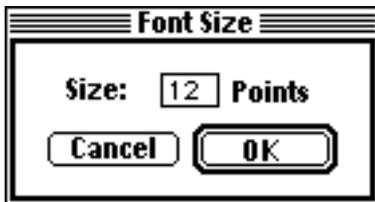
If you wish to change the characters to any other colors, choose this and select the color you want.



When you upgrade to **LightWayText** or **iTextPro**, you will have more commands available including **Superscript**, **Subscript**, **Line Style**, **Fill Pattern**, **Ruby**, and **Define Styles**.

3.4.1. Font Size Dialog

The **Font Size** Dialog is displayed when you choose **Other...** from the **Size** menu. With this, you can change the size of the characters.

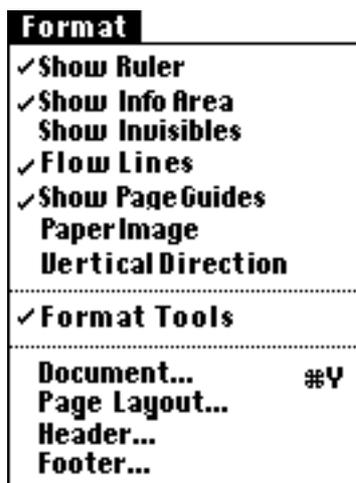


Size Specifies which points you want to change to.

Note: **iText 3.1.5** onwards increases the Font Sizes up to 5,000 points in response to user requests. Allows you to make the font size bigger.

3.5. Format Menu

Format commands change the appearance of your document, including the size, shape, layout and paragraph attributes.



Show Ruler When checked, iText displays the ruler at the top of the document window. [See 2.1. Ruler.](#)

Show Info Area When checked, iText displays information such as line number, column number and page number at the left lower part of the document window. [See 2.2. Information Area.](#)

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Show Invisibles	When checked, iText displays the special codes such as return and tab as grey symbols.
Flow Lines	<p>When checked, iText flows the characters onto the next line at the margins, as a soft line break. If you have indents set, iText flows the characters at the indent positions, which have priority over the margins.</p> <p>If unchecked, iText does not flow the characters onto the next line until the next return code and the characters continue beyond the margin. This might be useful for programming.</p> <p>Note: Flow Lines should normally be checked so the characters flow onto the next line.</p> <p>To set margins or indents, see 3.5.1. Format Tools, 3.5.3. Page Layout Dialog.</p>
Show Page Guides	When checked, iText displays page guides showing the width and height of the page with dotted lines.
Paper Image	When checked, iText displays the document with one page showing.
Vertical Direction	<p>When checked, iText turns the paper to write the Japanese characters vertically.</p> <p>This is Tategaki, a Japanese Vertical Writing format, normally used for Japanese books.</p>
Format Tools	When checked, iText shows the Format Tools within the windows ruler. See 3.5.1. Format Tools .
Document...	Displays the Document dialog, to apply the unified paragraph attributes to the whole document. See 3.5.2. Document Dialog .
Page Layout...	Displays the Page Layout dialog, to set the dimensions including the margins and columns of your document. See 3.5.3. Page Layout Dialog .
Header...	Displays the Header dialog, to insert a header in your document.
Footer...	Displays the Footer Dialog", to insert a footer in your document. See 3.5.4. Header Dialog (Footer Dialog) .



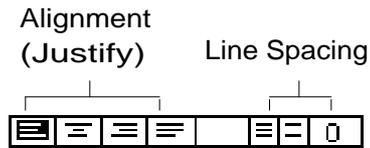
When you upgrade to **LightWayText** or **iTextPro**, you will have more commands available including **Show Line Numbers**, **Paragraph**, **Tabs**, **View Size**, **Text Format**, **Custom Paper**, and some ready-made papers including Lined Paper, Manuscript Paper, and Address Paper.

If you often share documents between **Mac**, **PC** and **Unix**, please step up to **LightWayText**. **LightWayText** allows you to convert the document format available for PC or Unix. **LightWayText** also allows you to save the document available for '**LightWayText for Windows**' and '**iText for Windows**'.

3.5.1. Format Tools

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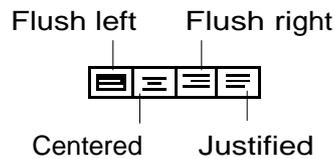
When you click the following tools, it changes the **Alignment**, or **Line Spacing** of the selection.



Alignment of Paragraphs (Justification)

These tools change the alignments of the selected paragraphs or as indicated with the cursor.

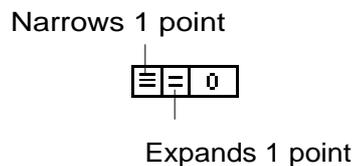
If you click the right hand **Justified** symbol it adjusts the contents, equally between both edges, and if there are spaces (or Japanese Single byte Spaces), it does this uniformly by expanding spaces.



Line Spacing

These tools change the spaces between the lines of the selected paragraphs or as indicated with the cursor.

Indicates the specified space with points.

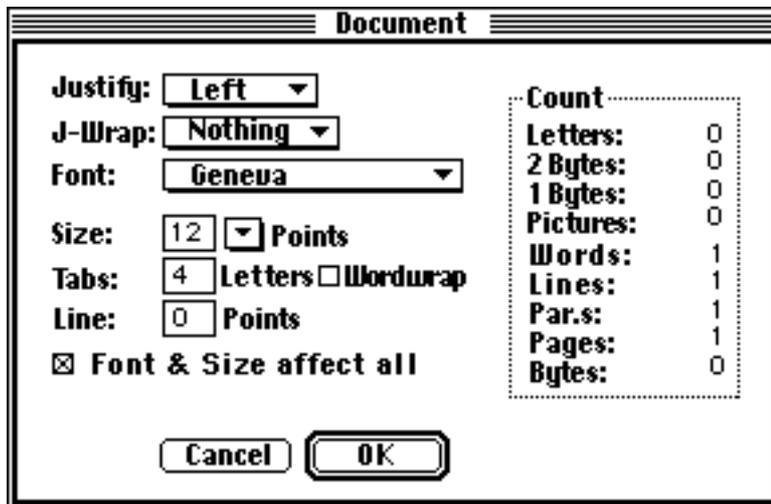


When you click the **Narrow** or **Expand** buttons, iText increases or decreases the spaces by one point. If you keep the **Narrow** and **Expand** buttons depressed more than 1 seconds, you can change the line spaces sequentially, from 1 up to 100 points.

Note: When you upgrade to **LightWayText** or **iTextPro**, you will also be able to set the **Character Spacing**.

3.5.2. Document Dialog

The **Document** dialog is displayed when you choose **Document...** from the **Format** menu. It sets all the paragraph and character attributes for the whole of the current document. Naturally you can change the attributes of any paragraph or character individually. But if you have a document with a mixture of attributes and wish to create a unified set, use this dialog before you start editing the document or after you have finished.

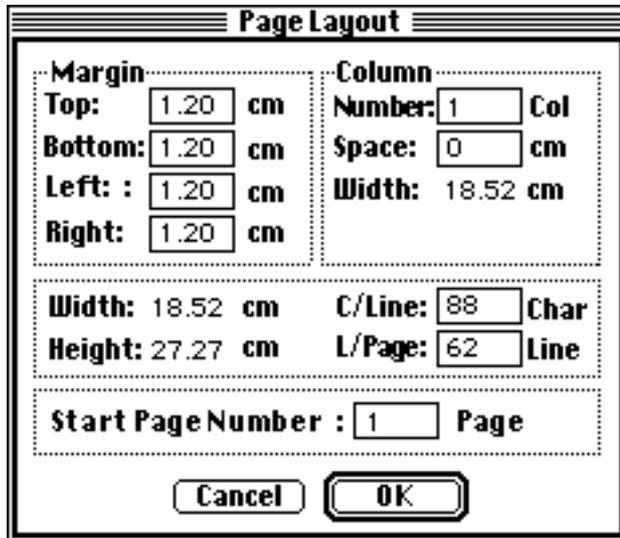


- Justify** Sets the paragraph alignment to **Left**, **Right**, **Center**, or **Justified**.
If you choose **Justified**, it adjusts the contents, equally between both edges, and if there are spaces (or Japanese Single byte Spaces), it does this uniformly by expanding spaces.
Notice, the paragraphs are arranged relative to the left and right indents rather than the margins.
- J-Wrap** (Only in Japanese Font use)
Specifies the method of Japanese-Word Wrap.
If you specify either the Dangle or Expel, it achieves the Japanese-Word Wrap by this method. (This special function is called the Kinsoku-syori in Japanese, frequently translated into English as the Japanese Hyphenation Function. It neatly handles the Japanese characters that must not be at the start and end of lines.)
When you choose **Dangle**, it puts the target characters at the end of the line. Also, if you choose **Expel**, it sends it to the start of the next line.
- Font** Specifies the Standard Font for the whole document.
Size Specifies the Standard Font Size for the whole document.
- Tabs** Specifies the Standard Tab Width for the whole document, using the character numbers of the Standard font size.
- Wordwrap** When checked, iText achieves Wordwrap for the whole document, to prevent part of the last word in the line being continued onto the next line. Normally Wordwrap is always checked.
- Line** Specifies the Standard Line Interval for the whole document, using the number of points selected.
- Font & Size affect all**
When checked, iText changes all characters within the document to the Standard font and size.
If unchecked, it does not affect the current situation.
- Count** Displays the number of items in the whole document, or the highlighted selection.
Words (iText 3.1.2 onwards) shows the number of 'words';
a 'word' being a group of characters separated by a space.

3.5.3. Page Layout Dialog

(Only in Paper Image)

The **Page Layout** Dialog is displayed when you choose **Page Layout...** from the **Format** menu. It allows you to set the dimensions of a page, also the margins, columns, number of characters and lines etc.. These dimensions are based on a page-size specified with **Page Setup** command and affect the whole current document, only effective in **Paper Image**. You can also change the units (cm or inches) for setting this dialog, with the **General Preferences** dialog of the **Preferences** command.



Margin Specifies each Margin in the current document. You can also specify these quickly with **Format Tools**. See 3.5.1. [Format Tools](#).

The Margin is the space between the edge of the paper and the main text area, you can use margins for the whole of the document.

If you wish to vary the distance between the text and margins for part of a document, you had better change the indents to only the selected paragraphs with **Paragraph** command, not use this.

Notice the difference between Margins and Indents, the Margins are the spaces between the edges of the page and the edges of the main text area, and these are effective throughout your document. The indent determines the distance from the specific lines or paragraphs to the left or right margin boundaries, and you can set each individual paragraph.

For the Indents, see 3.5.1. [Format Tools](#).

Column If you wish to divide your document into columns, you can set up to five on a page. When you set columns, you can also set the distance between them with **Space**. All spaces will be the same.

Number Specifies the number (2~5) of columns to divide within the page.

Space Specifies the interval between columns.

Width Shows the size of the columns.

All columns will have the same dimensions.

Width, Height

It shows the number of the characters and lines of a page.

These values will increase or decrease by changing the Margins or Columns.

Width Shows the width of a page.

Height Shows the height of a page.

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- C / Line** Shows the number of characters with Standard font size of one line.
L / Page Shows the number of the lines with height of 1 page.

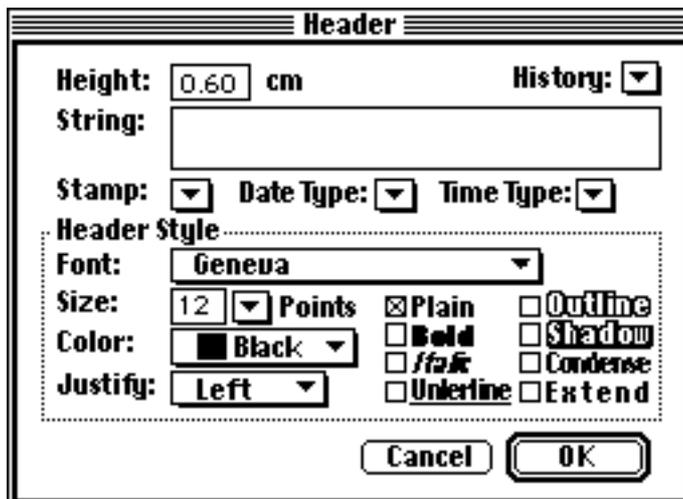
Start Page Number

It allows you to set the title page. If you wish not to count the first page of the current document, specify 0.

It can set any of numbers (-99 to 999), iText takes this number into consideration and counts, indicates, and prints the page numbers in your document. When set to less than 1, iText will not indicate and print the page numbers, Header, and Footer until page 1 of your document.

3.5.4. Header (Footer) Dialog (Only in Paper Image)

The **Header** or **Footer** Dialog is displayed when you choose **Header...** or **Footer...** from the **Format** menu. It allows you to set the header and the footer within the document. The Header is text which indicates and prints in the top margin of each page of a document, and the Footer appears and prints in the bottom margin. Both are only effective in **Paper Image**, when unchecked, these not appear nor are printed. Also, if the **Start Page Number** is less than 1, these do not appear nor are they printed.



Height Specifies how much height to display at the top (or the bottom) blank of paper. Available values are limited by the top or bottom margins. So, if you wish to take these equal to or more than one line, extend the top or bottom margin before setting this. [See 3.5.3. Page Layout Dialog.](#)

String Shows what you want to display in the Header or Footer in character strings. You can also set the following descriptive Stamps that could be frequently used in Header or Footer.

History Use the arrow to select or clear the history expression. If you wish to insert the Return code into the expression of the character strings, choose **Enter Return Code**.

Stamp Displays a list of Stamps, use the arrow to select Stamp you want. When you select one, it is inserted in the String box with the following forms.

Date Indicates as **<DATE>**. It will display the current date on your document.

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- Time** Indicates as <TIME>. It will display the current time on your document.
- Page #** Indicates as <PAGE>. It will display an each actual page number on your document.
- Total Page #** Indicates as <PMAX>. It will display the total page number on your document.
- Document Name** Indicates as <NAME>. It will display the document name on your document.

Date Type, Time Type

These are only effective when you have checked the **Date** or **Time**. Displays a list of additional options of forms of Stamps.

Date Type Select which forms you want to set of the Date stamp.

H.yy/mm/dd

This form is the Japanese description form using GENGOU which means an era. For example, at present, the "H.yy" is counted with an era of HEISEI.

Date Format 1~3"

These forms depend the **Date & Time of Control Panels**.

Time Type Select which forms you want to set of the Time stamp.

Time Format 1~3"

These forms depend the **Date & Time of Control Panels**.

Header (Footer) Style

If you wish to change the appearance of the characters of the Headers (or the Footers), set the Font, Size, Style, Color, or the Justify.

3.6. Window Menu

Window commands control the situation of the document windows.



- Tile** Displays the windows so that all of them not be piled up. When you execute it while holding the Shift key, it arranges the windows vertically.
- Stack** Displays the windows so that all of them be piled up. This is equal to **Cascade** command of MS-Windows.

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Maximize Switch

Zooms the current window to fill the whole screen.
Changes the current active window to the next window.
When you execute it while holding the Shift key, iText displays the previous window.

Window Names

Displays a list of open iText documents.
When you select one, iText displays the document to the forefront, makes it active.

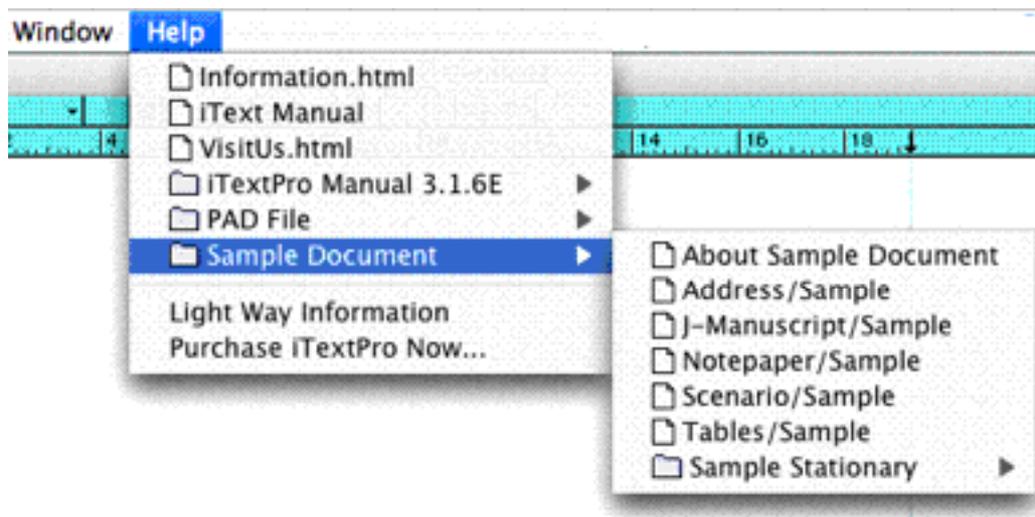


When you upgrade to **LightWayText** or **iTextPro**, you will have more commands available including **Show Toolbar** and **Define Function bar**.

3.7. Help Menu

Help commands assist you.

You can quickly open the helpful documents, including the manuals, the sample documents, and the sample stationaries in the iText folder. You can also check helpful information online.



Light Way Information Checks helpful information online.

Purchase iTextPro Now...

Checks 'Kagi Online Order Processing' website to purchase a license.

iText is [Freeware](#). But, if you like **iText** and wish to make it more powerful, you can change your copy of iText to **iTextPro** with [Key-registration \(\\$15 per user\)](#). If you are interested in iTextPro and would like to use it, please purchase a license to make your registration.

Thank you very much for your friendly support.

When you purchase an iText Pro license (\$15 per user), you will be licensed to take advantage of iTextPro and iText Pro '08. If you have already purchased either a license for LightWayText or iText Pro, you do NOT need to purchase a new copy or pay an upgrade fee. Both your registration codes will still work with

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iTextPro and iText Pro '08.

[To purchase your license;](#)

1. Please select [Purchase iTextPro Now...](#)
2. Type the number of copies you want to purchase into the 'iTextPro' box (or 'LightWayText' box), on LightWayText/iTextPro Purchase page.

In most cases, you should just type '1'.

If you want to have a registration code for all LightWayText Family Applications, type the number of copies into the 'LightWayText' box.

We will be very grateful if you could feel iText is worth more than the registration fee. You can up the number as bonus fee.

3. Then, click the [Continue](#) button and follow the 'Kagi Online Order Processing' instructions.

After you purchase a license, we will e-mail your registration code within 3 to 4 days. See ['Read Me \(How to Register\)'](#) for more information.

4. Original Key Operations

We assigned the following as the **Factory Settings**.

Note: **Option** key is labelled **alt** on some Mac's keyboards.
Note besides, **'iText for Windows'** binds **Control** as **Option**, **Alt** as **Command** on a PC keyboard.



When you upgrade to **LightWayText** or **iTextPro**, you will be able to change them and assign the special key operations for the **Menu** commands, **Control** keys, **Arrow** keys and **Function** keys (F1~F12).

4.1. Menu Keys

Command +

N	Makes a new document window.
O	With the Open dialog, opens text documents.
W	Closes the document window.
S	Saves the contents of an open document.
P	Prints the document.
Q	Quits the iText application and all open iText documents.
Z	Reverses your last editing or formatting action.
X	Deletes the selection and puts it onto the Clipboard.
C	Sends the selection to the Clipboard.
V	Inserts a copy of the Clipboard at the insertion point or replaces the selection.
A	Selects all contents of the current document.
F	Displays the Find/Replace dialog.
G	Repeats the last Find or Find Selection commands, and searches for the Next occurrence of the find.
Shift + G	Executes the Find Next command backwards.
H	Searches for the Next occurrence of the Find expression with the selection.

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Shift + H	Executes the Find Selection command backwards.
E	Places the current highlighted selection in Find String as the Find expression.
=	Changes the highlighted searched to the Replace expression.
R	Executes the Replace command, and then executes the Find Next command.
Shift + R	Executes the Replace command backwards.
M	Displays the Mark dialog.
T	Returns the selected characters to the standard.
B	Sets the selected characters to Bold.
I	Sets the selected characters to Italic.
U	Sets the selected characters to Underline.
Y	Displays the Document dialog.
/	Zooms the current window to fill the whole screen.
`	Changes the current active window to the next window.
Shift + `	Displays the previous window.
1~9	Displays the selected document window at the forefront.

4.2. Control Keys

Control +

S	Moves the cursor to the 1 character left position.
D	Moves the cursor to the 1 character right position.
A	Moves the cursor to the 1 word left position.
F	Moves the cursor to the 1 word right position.
E	Moves the cursor to the 1 line upper position.
X	Moves the cursor to the 1 line down position.
R	Jumps the cursor to the 1 page upper position.
C	Jumps the cursor to the 1 page down position.
W	Jumps to the 1 line upper position.
Z	Jumps to the 1 line down position.
Q S	Jumps the cursor to the head of the line.
Q D	Jumps the cursor to the end of the line.
Q R	Jumps the cursor to the top line.
Q C	Jumps the cursor to the bottom line.
M	Inserts a new Return code.
I	Inserts a new Tab code.
H	Deletes character to the left of the cursor position.
G	Deletes character to the right of the cursor position.
J	Deletes word to the left of the cursor position.
T	Deletes word to the right of the cursor position.
U	Deletes from the cursor position the start of the line.
K	Deletes from the cursor position to the end of the line.
Y	Deletes the line with the cursor.
L	Replaces the text that was deleted. (It is same as Paste command.)

4.3. Arrow Keys

Option + Left	Jumps the cursor to the word on the left.
Option + Right	Jumps the cursor to the word on the right.
Command + Left	Jumps the cursor to the start of the line.
Command + Right	Jumps the cursor to the end of the line.
Option + Command + Left	Jumps the page one character width to the left.
Option + Command + Right	Jumps the page one character width to the right.

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Option + Up	Jumps to the line above.
Option + Down	Jumps to the line below.
Command + Up	Jumps the cursor to the first of the page.
Command + Down	Jumps the cursor to the last of the page.
Option + Command + Up	Jumps the cursor to the first line of the document.
Option + Command + Down	Jumps the cursor to the last line of the document.
Arrow + Shift	Selects the characters.

4.4. Other Key Operations

Option+ Enter	Inserts a Page Break (Page or Column Feed Code), and moves the cursor to the start of the next page (or column).
SPACE	Re-converts characters of the selected Japanese text. (Only in Japanese OS)
Shift + Delete	Deletes the character to the right of the cursor.
Home	Jumps the cursor to the start of the line.
End	Jumps the cursor to the end of the line.
Option + Home	Jumps the cursor to the top line.
Option + End	Jumps the cursor to the bottom line.

5. Before use of this software

iText is a "**Freeware**" program and the copyright of this software belongs to "**Michiaki Yamashita**" who is the author.

Forbids any change to all of or any part of this software, without the permission of the author.

It does not guarantee that there will be no malfunction or errors in this software, and the author is not responsible for any damage which arises from the use of this software.

Forbids distributing anything which adds a revision to file composition or contents of this software. But, we encourage you to copy and distribute iText for non-commercial use with the following restrictions.

You can copy and distribute the **iText Package** folder but not the individual application and documentation files alone. This ensures that users receive a complete package with all documentation, you may not modify the 'iText Package' folder in any way. You may not charge any kind of fee for the use, copy, or distribution of this product.



If you find **iText** useful and wish to make it more powerful, you can change your copy of iText to **iTextPro** with Key-registration.

Please register and pay the **Key Registration Fee (\$15 per user)** at LightWayText/iTextPro Purchase page;

<https://order.kagi.com/cgi-bin/r1.cgi?R9X&&lang=en>

iTextPro has more features than **iText**, and is almost same as **LightWayText** except for the advanced features including Macro, Word Services, importing and exporting Unicode format files (UTF8, UTF16), and Stream Editor.

Make sure **iTextPro** is only for Macs. (There is not any plan of **iTextPro** for Windows.)

You can also purchase **LightWayText** for a **Shareware fee of \$25 per user**.

Both **iText** and **iTextPro** are compatible with **LightWayText**.

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When you need more features, please step-up to **iTextPro** or **LightWayText**.

The latest information about **LightWayText** and **iTextPro** can be downloaded from the following sites;

LightWayText; <http://members.aol.com/LightWayText/>
iTextPro; <http://members.aol.com/iTextPro/>

2001.09.02

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(E-Mail): lightway@mac.com

We wish **LightWayText** and **iText** makes all your heart bring this impression...

"If you have a Mac, use LightWayText or iText immediately.
It will become one of your favourite tools; your good friend eternally..."



If you have any questions, do not hesitate to contact **Yumi** (author of this manual) directly at raphael@ya2.so-net.ne.jp.
I will certainly bring your suggestions to Mr. Yamashita, who writes the programs.

If you find **iText/iTextPro** and **LightWayText** as useful as we think you will, please let your friends know about us !!

Thank you.

6. Version History

Version 3.1.7E 2008.08.01

1. Starts releasing of ' **iText Express & iText Pro '8'** for you to try.
2. Enhanced to comply with **Mac OS 10.5**.
3. Enabled to quickly open the helpful documents including the manuals and some sample documents, and to check information online, from the **Help** menu.
4. Fixed some bugs and improved stability.

Version 3.1.6E 2005.05.11

1. Enhanced to comply with **Mac OS 10.4**.

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2. Supports **EGBridge15**'s new feature '**Smart Inline Conversion**', so that the performance of the Japanese characters' conversion under **EGBridge** is more efficient, in response to Japanese user requests. (Only in Japanese OS X using EGBridge15 as the Japanese TSM-Inline method).
3. Fixed some bugs and improved stability.

Version 3.1.5E 2004.12.01

1. Changed iText into a real hybrid usable with both Mac and PC; since '**LightWayText for Windows**' and '**iText for Windows**' are just being released. If you often share documents between a Mac and a PC, put iText in both for convenience.
2. Increased the **Font Sizes** up to 5,000 points in response to user requests.
3. Enabled word movement with Option (or alt) + right or left Arrow keys.
4. Fixed some bugs and improved stability.

Version 3.1.4E 2004.06.11

1. Fixed some bugs in the **Wordwrap**, so that when **Flow Lines** is checked, the 'smart quotes' are not separated from the text at a soft line break.
2. Fixed some bugs to improve stability.

Version 3.1.3E 2004.04.11

1. Enhanced **iText-X** to OS-X native application.
2. Support for a spell checker. (Only in OS-X)
3. Enabled the scroll to here feature. (Only in OS X).
4. Fixed some bugs to improve stability.

Version 3.1.2E 2003.12.21

1. Added a new item **Words** in the **Document** dialog of the **Format** menu, to show the number of words.
2. Fixed some bugs to improve stability.

Version 3.1.1E 2003.11.11

1. Enhanced to comply with **Mac OS 10.3**.
2. Support for importing and exporting Rich Text Format (**RTF**) files.
3. Support for multilingual languages' **Unicode**s, including US-ASCII codes, Japanese, European languages, Greek, Hebrew, Arabic, Turkish, and mathematical symbols. (Only in OS-X)
4. Enhanced for longer file names (up to 255 characters) and some File commands' dialogs for OS-X.
5. Added a new function **Color Preference**, so that you can set the default window color freely except for built-in iMac's colors.
6. Enhanced **Line Spacing** tools in Format Tools, so that you can change the spaces sequentially by keeping the Narrow and Expand buttons depressed.

Version 3.0.4E 2003.02.21

1. Improved some of names of the Menu items, dialogs, and the documents attached.
2. Added the new item of **Start Page Number** in order to set the title page.
3. Fixed some bugs on OS-X to make more stability.
4. Used 'CodeWarrior for Mac 8.1' and 'PowerPlant 2.2.1'.

Version 3.0.2E 2002.03.21

1. Supported the **Internet Config Extension** (Command + Click email-address).
2. Coped with the Wheel Mouse (Microsoft Wheel Mouse Optical etc.).
3. Used 'CodeWarrior for Mac 7.2' and 'PowerPlant 2.2'.

Version 3.0.1E 2001.12.01

1. Added the **Format Tools** on the Ruler.
2. Added **Form Tools** menus to the **Format** menu.
3. Changed the key for **Page Break** to **Option+Enter** from **Enter**.

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4. Added Paragraph-formatting functions (Indents/Margins).
5. Coped with the Window-shade.
6. Included some examples files as what you can do with **LightWayText**.
7. Used 'CodeWarrior for Mac 7.0' and 'PowerPlant 2.2'.

Version 2.2.1E 2000.12.11

1. Added **Key Lime** to the color variations.
2. Released "iText for OS-X".
3. Used 'CodeWarrior Pro6' and 'PowerPlant 2.1'.

Version 2.1E 2000.07.21

1. Added **Indigo, Ruby, Sage, Snow** to the color variations.
2. Added the **Function bar** to the **Preferences** dialog.
3. Coped with the **Internet Config Extension** (Command + Click URL).
4. Improved the action of the cursor with the **Home/End** keys.

Version 2.0.2E 2000.03.15

1. Fixed the bugs with regard to the Vertical Writing, print and the scrolling.

Version 2.0.1E 2000.01.15

1. Added the Vertical Writing format function.
2. Coped with Contextual Menus. (with Control key + Click).
3. Used 'CodeWarrior Pro5.3' and 'PowerPlant 2.0'.

Version 1.2E 1999.02.11

1. Added new iMac's colors to the color variations.
2. Used 'CodeWarrior Pro4.1' and 'PowerPlant 1.9.3'.

Version 1.1.2E 1998.12.15

First release of the English version.

7. Introduction to the "LightWayText Family Applications"



[Please try LightWayText too !](#)



Thank you very much for trying this copy of **iText** !

We are also releasing **LightWayText for Mac & Windows** (Shareware; \$25 per user) having many more features than **iText**.

We made **iText** to introduce **LightWayText** to more people around the world.

LightWayText is a hybrid, reliable, and powerful Text Editor with multilingual word processing and is completely compatible with **iText**.

We have changed the idea of a 'Writer's Workshop' into a reality.

With **LightWayText**, you have high stability and all the power you expect from a full-featured word processing program.

You will find "**LightWayText & iText**" follow those other easy to use Apple favourites!!

Please try **LightWayText** too! For further details, see '**ReadMe (News!)**' in separate file.

LightWayText French for Mac, **LightWayText Italian** for Mac are on release too!

LightWayText & iText are usable with both Macs and PC !

LightWayText is a Hybrid-shareware which can be used with both a **Mac** and a **PC**. It gives you almost the same operating environment on both computers as well, and it is compatible with each other's documents.

'**LightWayText for Windows**' and '**iText for Windows**' cover Windows 95 and later versions including Windows-XP.

If you often use a Mac and a PC, for convenience install LightWayText and iText in both. Just **one** LightWayText license will cover **both** versions.

An English language version of **LightWayText & iText for Windows** are now on release ! A French and an Italian languages' versions of **LightWayText for Windows** are on its way, and will be available soon !

LightWayText is **Shareware**. If you are interested in LightWayText and intend to use it continually, please register and pay the **Shareware Fee (\$25 per user)**.

When you register LightWayText, you will be licensed to take advantage of all languages' LightWayText in both Macs/PC and 'LightWayText Family Applications (iText/iTextPro, iText Express/iText Pro '08)'.
The license will include all languages', and all future versions for both Mac and PC.

Note: If you need more information about LightWayText and iText, please email us at raphael@ya2.so-net.ne.jp. We will be more than happy to provide you some more improved versions and information from time to time!



Anyway, try **LightWayText** out once !!



You will find it is well worth the Shareware cost !!



When you register **LightWayText**, you will be licensed for both the Mac and PC versions of LightWayText and the LightWayText Family Applications, including all future versions. If you have already registered a previous version of LightWayText, you do NOT need to purchase a new copy or pay an upgrade fee.

You can also upgrade your copy of iText to **iTextPro** with **Key Registration (\$15 per user)**. **iTextPro** is almost the same as **LightWayText** except for the advanced features including Macro, Word Services, and Stream Editor, but it is only for Macs. (There is not any plan of **iTextPro** for Windows.)



We are now gifting '**iTextPro Trial Key**' to applicants !



Why not share **iText** with your friends ?

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We think it would be great if many of you were interested in **iText** and **LightWayText**.
If you find **iText** as useful as we think you will, please let your friends know about us !!

If you would care to share **iTextPro** with your friends, please send us an email
with your email address and that of your friends, to raphael@ya2.so-net.ne.jp.

We will send an '**iTextPro Trial Key (effective for 30 days)**' to both you and your friends !
Note that, '**iTextPro Trial Key**' is NOT available for iText Pro '08.



When you need more features, please step-up to **iTextPro** or **LightWayText** !!

LightWayText/iTextPro Purchase page at;

<https://order.kagi.com/cgi-bin/r1.cgi?R9X&&lang=en>



The latest **LightWayText** & **iText** can be downloaded from the following sites;

LightWayText Website; <http://members.aol.com/LightWayText/>

- **LightWayText for Mac** ;

http://members.aol.com/LightWayText/pad_file.htm

- **LightWayText for Windows** ;

http://members.aol.com/LightWayText/LWTWin/pad_file.htm

- Version **Francaise** ;

http://members.aol.com/LightWayText/LWTfr/pad_file.htm

- Versione **Italiana** ;

http://members.aol.com/LightWayText/LWTit/pad_file.htm

iText; <http://members.aol.com/iText/>

iTextPro; <http://members.aol.com/iTextPro/>

iText Express & iText Pro '08;

<http://members.aol.com/iText/iTextExpress/TryiTxtExp.html>



Dear friends !



Let me tell you another good news for you!

We have just released '**iText Express**' and '**iText Pro '08**'!!

'iText Express & Pro '08' exploit OS X to the full, as they're completely
rewritten in **Cocoa!**

They will blend more seamlessly with the OS X environment,
and we are convinced you will definitely love 'iText Express & Pro '08'

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and it will continue to grow with the power of Mac OS X.

'iText Express & Pro '08' are a Universal Binary.

iText Express & Pro '08 require **OS X 10.3 onwards**, including OS X 10.5 and are suitable for both **Power PC** and **Intel Macs**.

We think it would be great if many of you were interested in **iText** and **LightWayText**. If you find **iText** as useful as we think you will, please let your friends know about us !!

Thank you!

Macintosh products

LightWayText, iText/iTextPro, iText Express & Pro '08 for Macs

All these products are **Leopard Compatible!!**

- **LightWayText** (Shareware) Covers **Mac-OS 7.1 onwards**, including **OS-X (10.5)**.

- LightWayText Ver.4.1.7 for Mac / Japanese Version (December 01, 2007)
- LightWayText Ver.4.1.7 for Mac / English Version (August 01, 2008)
- LightWayText Ver.4.1.7 for Mac / French Version (August 01, 2008)
- LightWayText Ver.4.1.7 for Mac / Italian Version (August 01, 2008)

- **iText** (Freeware) Covers **Mac-OS 7.1 onwards**, including **OS-X (10.5)**.

- iText Ver.3.1.7 for Mac / Japanese Version (December 01, 2007)
- iText Pro Ver.3.1.7 for Mac / J (December 01, 2007)
- iText Ver.3.1.7 for Mac / English Version (August 01, 2008)
- iText Pro Ver.3.1.7 for Mac / E (August 01, 2008)

Note that **iTextPro** is only for Macs. (There is not any plan of **iTextPro** for Windows.)
LightWayText and **iText** keep going!!

- **iText Express** (Freeware) Covers **OS X 10.3 onwards**, including **OS X 10.5 (Leopard)**.
Thoroughly compatible with TextEdit as well as Leopard !

- iText Express Ver.3.1 for Mac / Japanese Version (June 15, 2008)
- iText Express Ver.3.1 for Mac / English Version (August 01, 2008)

- **iText Pro '08** (Shareware) Covers **OS X 10.3 onwards**, including **OS X 10.5 (Leopard)**.
Thoroughly compatible with TextEdit as well as Leopard !

- iText Pro '08 Ver.3.1 for Mac / Japanese Version (June 15, 2008)
- iText Pro '08 Ver.3.1 for Mac / English Version (August 01, 2008)

Windows products

LightWayText, iText for Windows

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- **LightWayText** (Shareware) Covers **Windows 95 and later versions**, including **Windows XP**.
 - LightWayText Ver.4.1.6 for Windows / Japanese Version (March 21, 2005)
 - LightWayText Ver.4.1.6 for Windows / English Version (May 01, 2005)
- **iText** (Freeware) Covers **Windows 95 and later versions**, including **Windows XP**.
 - iText Ver.3.1.6 for Windows / Japanese Version (March 21, 2005)
 - iText Ver.3.1.6 for Windows / English Version (May 11, 2005)

A French and an Italian languages' versions of **LightWayText & iText** for Windows are being considered, and will be available soon !

// ----- //

This document was made with LightWayText4.1.7E. (Written by Yumi.I)

// ----- //



In closing,

Thank you very much for trying **iText** and reading this document.

Please let me express my maximum gratitude to you. Also again, please accept my apologies for deficiencies in my English which is far from perfect.

I hope this will cause you laughter and not anger...

Many people have encouraged us and contributed to the development of iText and LightWayText in variety of ways. In a sense, I can say that iText-E is a crystal which is trying to overcome the barrier of languages little by little... I feel this strongly and I sincerely appreciate that it is nice to know that there are friendly and helpful people all around the world...

I would like to express special gratitude to the following individuals for their assistance:

Paul & Rita Pease, Michel Robert, H.P.G. Kouwenhoven, Simon Beaudry, David Sobotta, Jules Allen, Jurij Gianluca Ricotti, CharlesW.Moore, Frédéric Blaison, Jennifer Berger, Sharon L. Cordesse, Tim Woodruff, Kris Fong, Kyle Williamson, Henri Guerard, Gerard Lasseur, Fabrizio Venerandi, Philip David Morgan, Jean Salou, Yves-Marie Maurin, Prof. Dr. Manfred Kropp, Nan Goldberg, Gene van Troyer, Neil Van Ess IV, Donald Stanat, Joan D.Brader, Louis ROUSSEAU, BjörnBerke, JasonSunja Goldenrose, Larry Gibson, Stefan Fischer, Marianne Jones, David Langer, Robert U. Guthrie, Larry J Bouten, Hermann Hildbrand, Hans-Harald Herrmann, Rick Curran, Carlo Moll-Dillier, Ingrid Klock, Matteo Colombo, Ramona R. Baumann, Daniel Carolin, Richard G. Whitten, Robert van Vaals, Sue Whitehead, Doug Lerner, Spiros Diolitsis, Guilherme Silva, Bill Muench, Geoffrey Thomlinson and Prof. Dr. Eric Jauteek.

In particular, please let me express my special thanks to my dearest teacher Doug Browne - an encounter with you is an unforgettable occasion in my life...

Without you the achievement of iText 3.1.7 could not be possible...

If you have any questions or cause for complaint, please do not hesitate to let me know at raphael@ya2.so-net.ne.jp. We will be most grateful for your comments, and I will certainly bring your suggestions to Mr. Yamashita. Or, if you there is any information you require, please contact me directly !

We hope you find LightWayText as useful as we think you will... We intend to include your suggestions in the future... Please let your friends know about us !!

Cordially, thanks for your kindness...

iText Manual

- by author of our documents & web pages, Yumi 

LightWayText 4.1.7, iText/iTextPro 3.1.7, and iText Express & iText Pro '08 3.1

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Finder, Macintosh, MS-Windows, SimpleText, MacWrite are trademarks or registered trademarks of the respective product's manufacturer.
