

Getting started
with the

Adobe® Acrobat®
eBook
Reader™



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Adobe® Acrobat® eBook Reader™ for Windows® and Macintosh

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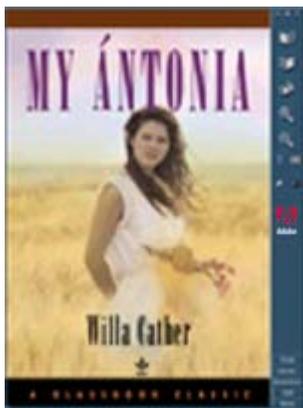
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Adobe Acrobat eBook Reader



Welcome to the Adobe® Acrobat® eBook Reader™, the first high-fidelity viewer and organizer for electronic books. With the Acrobat eBook Reader, you can buy, download, and read eBooks from Web-based eBook stores. Your eBooks reside in a personal library located on your computer. You can also use the Acrobat eBook Reader to view other documents in Adobe® Portable Document Format (PDF) and, on Windows, HTML.

The Acrobat eBook Reader has three components:

- Bookstore, where you buy eBooks
- Library, where you organize your eBooks and choose books to read
- Reader, where you read the eBooks you own or borrow

The following sections present an overview of the Acrobat eBook Reader. “Tips for Using the Acrobat eBook Reader” on page 8 gives more detailed help in using additional features.

Acrobat eBook Reader

The Acrobat eBook Reader Window

The Acrobat eBook Reader has a display area on the left where you view books, organize your library, and visit bookstores on the Web. To the right of the display area is a panel with four active areas:

- On Windows, three buttons at the top that minimize, maximize or restore, and close the Acrobat eBook Reader.



- A set of larger buttons whose appearance and function depend on whether you are reading a book, using your library, or visiting a bookstore.



- The Adobe logo.



- Five buttons at the bottom. Two of these buttons always take you to other components (for example, the Library or Bookstore when you are in the Reader), one button quits the Acrobat eBook Reader, and one button displays a menu of commands. The function of the other button depends on the component you are in.



If you are using a notebook or laptop computer, you can rotate the Acrobat eBook Reader window 90 degrees and turn your computer on its side to increase the effective screen area for reading books.

Using the Bookstore

The Bookstore is a Web browser where you buy and download eBooks from stores on the Internet. The Bookstore requires an Internet connection.

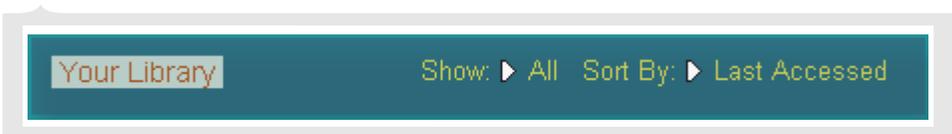
When you enter the Bookstore, you go to your preferred Bookstore Web site. Follow the instructions on the Web site to buy and download books.

On Windows, the Bookstore appears inside the Acrobat eBook Reader; on Macintosh, it is a separate Web browser. On Windows you can also use a separate Web browser to buy eBooks or borrow them from libraries.

Using the Library

The Library is an organizer for your eBooks. When you buy or borrow an eBook or receive an eBook as a gift, it appears in your Library. You can also add a PDF document or, on Windows, an HTML document to your Library. Click the Open File button or drag the document from another program or your desktop and drop it on the Library or the Reader.

The Library displays thumbnail images of your eBooks and documents. You can view the entire contents of your Library or only books in categories you choose. You can also sort your books in several ways. To choose a category to display or a method for sorting your books, use the bar that appears at the top of the Library.



The first time you use the Acrobat eBook Reader, the Library bar displays the legend “Show: All Sort By: Last Accessed”. This legend indicates the category of books that the library displays (“All”) and the sorting method (“By Last Accessed”). Click “All” to choose another category; click “By Last Accessed” to choose another sorting method.

The Acrobat eBook Reader comes with a set of built-in categories. “All eBooks” shows the eBooks you own or borrow; “All Documents” shows other documents you have added to the Library. You can use the Preferences command on the menu to define your own categories.

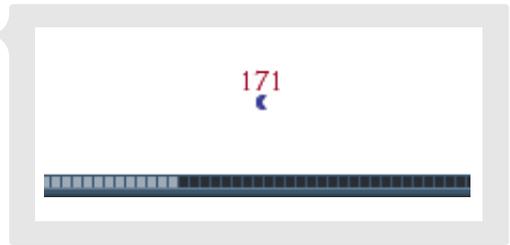
Click a book’s image in the Library to select the book. You can then use the menu to assign the book to a category or return it to a library on the Internet. On Windows, if the publisher allows, you can give or lend the book to someone else. Double-click a book’s image to open the book in the Reader.

Using the Reader

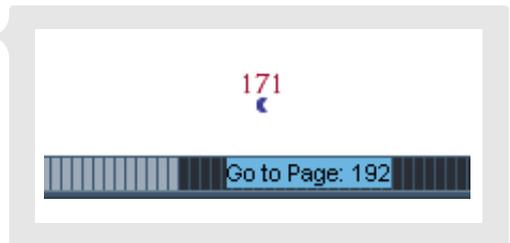
The Reader displays the content of your eBooks. When you return to a book you have read before, the Acrobat eBook Reader opens the book to the last page you read.

Turning Pages To go to the next page of a book, click the Next Page button or press Enter or Page Down.

Use the page navigator bar to go to any page by number. The page navigator bar appears as a segmented line along the bottom of the book display area. Light-colored segments of the navigator bar represent pages that precede the current page; dark segments represent pages that follow the current page.



When you move the pointer over the navigator bar, the bar expands and displays a page number. Click to go to that page.



Adding Bookmarks To bookmark a page, click its top right corner. Later, you can use the Bookmarks command on the menu to return to that page.

Following Links A book's table of contents usually has a link to each section of the book. Click a section name or page number to go to that section. Some books also have cross-references and indexes with links to the sections they refer to.

Zooming You can enlarge the text and graphics of a book by clicking the Zoom In button. If the page becomes too long to fit in the display area, a vertical scroll bar appears. If the page becomes too wide to fit, you can click the Hand Tool button and then drag the page left or right.

Viewing Books with Large Pages Click the Fit Width button to read books with large pages. The Acrobat eBook Reader expands to fill the desktop and enlarges the page until it just fits horizontally inside the display area. If necessary, a vertical scroll bar appears. Click the Single-Page View button to restore the Acrobat eBook Reader to its previous size.

Viewing Two Pages at Once Click the Two-Page View button to view two pages side by side.

Configuring CoolType The Acrobat eBook Reader contains Adobe® CoolType™ technology, which makes text clearer and easier to read. Click the Sharpen Text button to display a two-step dialog box where you can choose the Adobe CoolType settings that make text look best on your screen.

Searching Use the Find command on the menu to search for text in a book. If the search succeeds, a search bar appears at the bottom of the display area where you can continue to search for the same or different text.



Highlighting Text Click the Highlight button, then press the mouse button and move the pointer over a passage to highlight it. Click the Highlight button again to stop highlighting.

Adding Notes You can attach hidden or inline notes to text passages. To create a hidden note, click the Annotate button, then click the passage you want to annotate. To create an inline annotation, click the Annotate button, then right-click (Windows) or press Ctrl and click (Macintosh) the passage you want to annotate.

Printing and Copying If the publisher allows, you can print and copy portions of a book. Use the Print command on the menu to print some pages of the book. To copy part of the book to the clipboard, first use the mouse to select the text you want to copy, then use the Copy command on the menu to make a copy. The publisher may allow you to print only a limited number of pages or to copy a limited number of selections in a given time period. The Acrobat eBook Reader keeps track of your printing and copying. When you print or copy, a dialog box tells you how much printing or copying you have done and asks whether you want to proceed.

Viewing PDF Documents The Acrobat eBook Reader can display documents that use Adobe Portable Document Format (PDF), including eBooks you have purchased using Adobe® Acrobat® Reader™. Click the Open File button in the Library or use drag and drop to add a PDF document to the Acrobat eBook Reader.

Listening to Books If the publisher allows, and if you have the necessary hardware and software support, you can hear the spoken text of a book. Click the Read Aloud button. A control panel appears at the bottom of the display area where you can pause, continue, or stop the spoken text.

Displaying a Dictionary Definition If your version of the Acrobat eBook Reader includes a dictionary, you can double-click a word in a book to hear the pronunciation and see a definition of that word. You can also use the Dictionary command on the menu to look up a definition.

Acrobat eBook Reader Customer Support

Acrobat eBook Reader Customer Support is available on the Web at <http://www.adobe.com/products/ebookreader/support.html>.

Tips for Using the Acrobat eBook Reader

Acrobat eBook Reader Window

Result

Action

Move the window

Windows: Press the mouse button on the background area above or below the Adobe logo and drag the window.

Macintosh: Press the mouse button on the title bar or window frame and drag the window.

Change the size of the window

Windows: Drag a side or corner of the window in or out.

Macintosh: Drag the size box at the bottom right corner of the window.

Change the direction of window rotation

Click the Menu button and then click Preferences to display the Preferences dialog box. Click Right-Handed or Left-Handed in the Rotation Direction box. Click  to close the dialog box.

Display information about the Acrobat eBook Reader

Click the Adobe logo.

Hide the button panel until you move the pointer to the right edge of the window

Click the Menu button and then click Preferences to display the Preferences dialog box. Select the Auto Hide Control Bar check box. Click  to close the dialog box.

Bookstore

Result	Action
Return to the last Web, book, or Library page you viewed	Windows: Click the Back button.
Return to a page you viewed before you clicked Back	Windows: Click the Forward button.
Update the current Web page	Windows: Click the Refresh button.
Stop opening a Web page	Windows: Click the Stop button.
Change the preferred Bookstore Web site	Click the Menu button and then click Preferences to display the Preferences dialog box. Type the Web address (URL) for the preferred Bookstore Web site in the Default Bookstore box. Click  to close the dialog box.

Library

Result	Action
Display the next or previous page of books in the Library	Click the Next Page or Previous Page button.
Return to the last Library, book, or Web page you viewed	Click the Back button
Return to a page you viewed before you clicked Back	Click the Forward button

Result	Action
Display a menu of commands for a book	Right-click (Windows) or press Ctrl and click (Macintosh) the book.
Delete a book from the Library	Click a book. Click the Menu button and then click Delete.
Give or lend a book you own to another computer that has the Acrobat eBook Reader installed (Windows)	Click a book. Click the Menu button and then click Lend/Give to display the Lend/Give dialog box. Choose a loan period or click Give. To send the book over an infrared connection, establish the connection and then click Beam. To send the book to a computer on your network, click Browse to choose an available computer or enter the computer name in the Send To box and then click Send.
Return a book you've borrowed from a library	Click a book. Click the Menu button and then click Return to display the Book Return dialog box. Click Return.
Display information about a book	Click a book. Click the Menu button and then click Info.
Assign a book to one or more categories	Click a book. Click the Menu button and then click Info to display the Book Information dialog box. Click a category in one or both of the Category lists. Click  to close the dialog box.

Result**Action**

Choose available categories for display

Click the Menu button and then click Preferences to display the Preferences dialog box. Click the Categories button to display the Organize Categories dialog box. Choose categories to use from the All Categories list. To create a new category, click the Create New Category button. Click  to close the dialog box.

Change the name of the library

Click the Menu button and then click Preferences to display the Preferences dialog box. Type the name of the Library in the Library Name box. Click  to close the dialog box.

Reader

Result**Action**

Return to the last book, Web, or Library page you viewed

Click the Back button.

Return to a page you viewed before you clicked Back

Click the Forward button.

Result	Action
Create a bookmark for a page	Click the top right corner of the page to display the Add Bookmark dialog box. To supply your own text to identify the bookmark, edit the text in the Bookmark box. Click OK.
Go to a page with a bookmark	Click the Menu button and then click Bookmarks to display the Bookmarks dialog box. Click a bookmark in the list and then click Go to Bookmark.
Change the text that identifies a bookmark	Click the Menu button and then click Bookmarks to display the Bookmarks dialog box. Click a bookmark in the list and then click Edit Bookmark to display the Edit Bookmark dialog box. Type text to identify the bookmark in the Bookmark box. Click OK.
Delete a bookmark	Click the Menu button and then click Bookmarks to display the Bookmarks dialog box. Click a bookmark in the list and then click Delete Bookmark.
Highlight a passage	Click the Highlight button, then press the mouse button and move the pointer over a passage to highlight it. Click the Highlight button again to stop highlighting.

Result	Action
Delete a highlight	Click the Highlight button, then press the mouse button at the beginning of a highlight and move the pointer over the highlight to delete it. Click the Highlight button again to stop highlighting.
Delete all highlights	Click the Highlight button. Right-click (Windows) or press Ctrl and click (Macintosh) a page that has a highlight. On the menu, click Clear Page Highlights to delete all highlights on the current page, or click Clear Book Highlights to delete all highlights in the book. Click the Highlight button again to stop highlighting.
Change the highlight color	Click the Highlight button. Right-click (Windows) or press Ctrl and click (Macintosh) the current page. On the menu, click Change Color. Follow the instructions in the Change a Color dialog box. Click the Highlight button again to stop highlighting.
Create a hidden annotation	Click the Annotate button, then click the passage you want to annotate. Type your note in the Note dialog box, then click Save.

Result	Action
Delete a hidden annotation	Double-click the yellow note icon for the note you want to delete, then click Delete.
Create an inline annotation	Click the Annotate button, then right-click (Windows) or press Ctrl and click (Macintosh) the passage you want to annotate. Type your note in the borderless text box, then click outside the text box. The note appears on top of the annotated passage. The text box becomes transparent.
Change the size of an inline annotation	Press the mouse button on a side or corner of the note's transparent text box and drag it in or out.
Delete an inline annotation	Double-click the note's transparent text box. Delete all the text of the note, then click outside the text box.
Display information about the book	Click the Menu button, then click Info.
Reposition (pan or scroll) the page in the window	Click the Hand Tool button, then drag the page. Click the Hand Tool button again to stop repositioning.
Return to the original page size after zooming	Click the Single-Page View, Two-Page View, or Fit Width button.

Result**Action**

Display a definition for a phrase (when the Acrobat eBook Reader includes a dictionary)

Use the mouse to select the phrase. Click the Menu button and then click Dictionary.

Display a definition for an arbitrary word or phrase (when the Acrobat eBook Reader includes a dictionary)

Click the Menu button, then click Dictionary to display the Dictionary dialog box. Enter a word or phrase in the Search For box, then click Find.

Keyboard Shortcuts

Bookstore

Command	Windows Shortcut	Macintosh Shortcut
Back	Alt+Left Arrow Backspace	(browser dependent)
Forward	Alt+Right Arrow	(browser dependent)
Refresh	F5	(browser dependent)
Stop	Esc	(browser dependent)

Library

Command	Windows Shortcut	Macintosh Shortcut
Next Page	Page Down Enter Right Arrow	Page Down Enter Right Arrow
Previous Page	Page Up Backspace Left Arrow	Page Up Backspace Left Arrow
Rotate	Ctrl+R	Cmd+R
Open File	Ctrl+O	Cmd+O
Quit	Alt+F4	Cmd+Q

Reader

Command	Windows Shortcut	Macintosh Shortcut
Next Page (Next Two Pages in Two-Page View)	Page Down Enter Right Arrow	Page Down Enter Right Arrow
Previous Page (Previous Two Pages in Two-Page View)	Page Up Backspace Left Arrow	Page Up Backspace Left Arrow
Scroll Down	Down Arrow (when scroll bar is visible)	Down Arrow (when scroll bar is visible)
Scroll Up	Up Arrow (when scroll bar is visible)	Up Arrow (when scroll bar is visible)
Rotate	Ctrl+R	Cmd+R
Zoom In	+	Cmd++
Zoom Out	-	Cmd+-
Single-Page View	Ctrl+1	Cmd+1
Two-Page View	Ctrl+2	Cmd+2
Fit Width	Ctrl+3	Cmd+3
Sharpen Text	Ctrl+T	T
Highlight	Ctrl+H	Cmd+H
Annotate	Ctrl+N	Cmd+T
Copy	Ctrl+C	Cmd+C
Print	Ctrl+P	Cmd+P

Command	Windows Shortcut	Macintosh Shortcut
Add or Edit Bookmark	Ctrl+D	Cmd+B
Quit	Alt+F4	Cmd+Q

Troubleshooting

Problem

Solution

Book colors look wrong or book text is difficult to read.

Set your computer display to use more than 256 colors.

Windows: Right-click the desktop, then click Properties on the shortcut menu to view the Display Properties dialog box. Click the Settings tab. In the Color Palette box, choose a palette with more than 256 colors.

Macintosh: On the Apple menu, point to Control Panels and click Monitors to display the control panel for your monitor. Click Colors and choose a palette with more than 256 colors.

Backgrounds in the Acrobat eBook Reader look grainy or the text of labels and lists is difficult to read.

Set your computer display to use more than 256 colors.

The text of a book is unclear or difficult to read.

Click the Sharpen Text button to adjust Adobe CoolType settings.

I purchased an eBook before I installed the Acrobat eBook Reader, but I was unable to download the book.

When you purchased the eBook, you should have downloaded a small file with a file-type extension of .etd. Locate and open this file. The Acrobat eBook Reader will download your book.

Problem

I have not certified the Acrobat eBook Reader. I purchased an eBook, but the Acrobat eBook Reader did not download it.

Solution

Click the Bookstore button to display the Acrobat eBook Reader Certification dialog box. Click Certify Now. After obtaining a certificate, the Acrobat eBook Reader downloads any eBooks you have already purchased.

I don't know which files I need to back up.

The folder in which the Acrobat eBook Reader is installed contains encrypted eBooks you acquire and information that is required for reading them. The installation folder typically is named C:\Program Files\Adobe\Acrobat eBook Reader (Windows) or Acrobat eBook Reader (Macintosh). The Data subdirectory contains eBooks and important information about them. Back up the Data folder regularly.

I have installed the Acrobat eBook Reader on two computers. I cannot use the Acrobat eBook Reader on computer two to read eBooks that are installed on computer one. I copied the Data directory from computer one to computer two, but I cannot use the Acrobat eBook Reader on computer two to read the eBooks that I copied to computer two.

To prevent unauthorized reading and copying of eBooks, the Acrobat eBook Reader does not allow you to read the same eBooks from more than one computer or to copy eBook data files from one computer to another. On Windows, if the publisher allows, you can give or lend an eBook to another computer.

Problem**Solution**

I acquired a new disk for my computer. I restored my backed-up Acrobat eBook Reader files to my new disk, but I can no longer read eBooks.

To prevent unauthorized reading and copying of eBooks, the Acrobat eBook Reader detects a change in disk configuration. Consult Acrobat eBook Reader Customer Support for assistance.

I changed the processor of my computer, and I can no longer read eBooks.

To prevent unauthorized reading and copying of eBooks, the Acrobat eBook Reader detects a change in processor configuration. Consult Acrobat eBook Reader Customer Support for assistance.

I cannot print any pages of this book or copy any selections to the clipboard.

The publisher of each book determines whether you can print or copy portions of the book, whether you can lend or give the book to someone else, and whether you can use the Read Aloud button to listen to the text of the book. Click the Menu button and then click Info to display the Book Information dialog box. Click Permissions to see which permissions the publisher has assigned to the book.

I must have Internet Explorer installed on my computer running Windows to use the Acrobat eBook Reader, but I prefer to use another browser.

On computers running Windows, the Acrobat eBook Reader uses components of Internet Explorer, but you can use another browser as your primary Web browser as long as Internet Explorer is installed.

Problem

I would like more information from Acrobat eBook Reader Customer Support.

Solution

Visit the Web site
<http://www.adobe.com/products/ebookreader/support.html>.