

# SimpleText Enhancer

Version 4.0

2/9/01

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## Introduction

SimpleText is a wonderfully easy-to-use program that is included with virtually every Mac. Unfortunately, it has a very limited feature set.

SimpleText Enhancer adds both a substantial list of new features and a Tool Bar to SimpleText while making SimpleText even easier to use. In fact, some of the features included with SimpleText Enhancer aren't even available in most word processors and text editors!

## Requirements

A Macintosh computer with System 7.5.3 or later (including Systems 8, 8.1, 8.5, 8.5.1, 8.6, and 9.x) and a 68020 or later processor (including PowerMacs, iMacs, G3, G4, PowerBooks, and Performas). SimpleText Enhancer requires less than 1 MB of disk space and uses only about .5 MB of RAM.

While SimpleText Enhancer hasn't been tested with any System earlier than 7.5.3, I expect it will work fine going back to System 7.1.

The latest information on SimpleText Enhancer can be found at <<http://www.kagi.com/MacEase>>.

## New in SimpleText Enhancer 4.0

**In addition to providing quick, single-click access to many of SimpleText's features, SimpleText Enhancer 4.0 adds the following new features to SimpleText:**

- You can set your own keyboard shortcut for printing one copy of a file, completely bypassing the need to use your Mouse and to navigate a Print Dialog box.
- Additional text styles may be selected from the SimpleText Enhancer Tool Bars.
- SimpleText Enhancer's Tool Bars let you quickly move up or down through your document, one page at a time.
- SimpleText Enhancer's Tool Bars include a button for quickly either viewing or hiding the contents of the Clipboard.
- SimpleText Enhancer allows you to instantly capitalize the first letter of each word in a text selection.
- SimpleText Enhancer allows you to quickly double space any lines that end with a single return

character.

- SimpleText Enhancer will count the words in either a text selection or in the entire document.
- SimpleText Enhancer will count the characters in either a text selection or in the entire document.
- Both SimpleText Enhancer Tool Bars now contain two glossaries that you can customize.
- SimpleText Enhancer's Balloon Help has been updated and improved.

### **New Features in SimpleText Enhancer 3.0 Include:**

- The Auto-Position feature for the Tool Bar may now be turned off.
- When the Auto-Position feature is turned off, a **Drag** button automatically appears.
- The Main Tool Bar has been redesigned to take up less Desktop space -- this makes it easier to use with smaller monitors, including PowerBooks.
- The Main Tool Bar has had additional text-style buttons added to it.
- Alphanumeric sorts on both Tool Bars may now be made to sort from either a lower to a higher value or from a higher to a lower value.
- A **Speak** button has been added that automatically speaks the selected text.
- Balloon Help has been updated and enhanced.

### **Additional New Features Added To SimpleText Include:**

1. With a single Mouse click you can both display all the characters -- including dozens of useful hidden characters -- included with each font on your system and insert them into your document.
2. You can now set all four margins when printing from SimpleText.

Most ReadMe documents open in SimpleText. When I print these I like to put them in a binder for storage and easy access/reference. I use SimpleText Enhancer to set a margin that prevents printing text over the holes in the paper that is used with binders.

3. You can now time-stamp any file.
4. You now can quickly and easily create a glossary for items you use repeatedly in documents as well as items stored for future access. These stored items can be just a few words, a quotation, or several paragraphs -- you can customize the glossary to fit your needs.

5. You can select and insert any one of several pre-configured date formats into your documents with a single click of your Mouse. (Please note that the settings in your Date and Time Control Panel may cause the format actually inserted into your document to differ from the format you've selected.)
6. With one click of your Mouse you can easily adjust your point size as well as view all available point sizes.
7. With a single Mouse click you get a *popup list of all active fonts in their own typefaces*.
8. The name of the font, the point size, and the style of the text you are working with are always displayed.
9. Clicking the **Sort** button will apply an alphanumeric sort to the selected rows in your document.
10. The **P-1 button** prints one copy of your document, eliminating the need to navigate the Print Dialog box.
11. SimpleText Enhancer includes a user-configurable Auto-Save feature which can be directly accessed from the Tool Bar's **Auto-Save** button.
12. You can perform Find, Find Again, and Find and Replace actions directly from the Tool Bar (requires SimpleText 1.4 or later).
13. A ReadMe File Converter Utility is included with SimpleText Enhancer.

By simply dragging a ReadMe file onto the converter, you can convert a read-only file into editable text. This allows you to copy, create a clippings file, print, or edit any part of a ReadMe document.

You may also use the converter to create your own ReadMe files.

14. SimpleText Enhancer includes the ability to change a text selection to either upper or lower case.
15. Both Tool Bars include a windowshade feature, and an Iconify feature is also included (this reduces the Tool Bar to a small icon). Also, you may completely hide either Tool Bar.
16. Once you display the Tool Bar that is stored in the active window's Title Bar (just click once on the **S.T.E.** button to display the Tool Bar), you may drag it to any location you choose.
17. The Tool Bar that is displayed along the right side of a window automatically appears alongside the active SimpleText window. If you need to move a window, the Tool Bar will automatically maintain its proper position (assuming the Auto-Position feature is turned on).

## Installation

You should turn off any virus protection programs before installing SimpleText Enhancer because they may interfere with the installation process. In general, you can do this by restarting your computer while holding down the **Shift** key on your keyboard. Once the screen appears that says your extensions are disabled, you can release the **Shift** key. Even If you are not running a virus protection program, it is usually a good idea to install a program with your extensions turned off.

The installer will automatically place the SimpleText Enhancer files in their proper location. Just restart your computer after performing the installation and you are ready to start using SimpleText Enhancer.

*For your convenience, the installer has placed a log file in your SimpleText Enhancer folder which lists the files that were installed and where they were placed (should you ever want to disable/remove SimpleText Enhancer, you can use this info as a guide). Also, a copy of this ReadMe file has been placed in the same folder. Please note that if you decide to trash or uninstall either a Palette file or the runtime Control Panel, you won't be able to empty the trash or see the effect of the uninstall until after you restart your computer.*

*By the way, SimpleText Enhancer installs only a single extension in your System. Any files listed in the installer log as being placed in the Extensions Folder of the OneClick Folder that's in your Preferences Folder are not System Extensions; they are only resource files for SimpleText Enhancer.*

Please also note that if you are installing more than one of my utilities during this session, you should restart your computer with all your regular extensions enabled before proceeding with the next installation. (This allows your last installation to get properly initialized before you perform an additional installation.)

**If you are currently using a previous version of SimpleText Enhancer, the installer will replace your older version of SimpleText Enhancer with the 4.0 version. For this reason, you may want to make sure you still have your old installer and registration code before installing the demo version of SimpleText Enhancer 4.0.**

**Also, you may want to place any items you've stored in your SimpleText Enhancer glossaries in a SimpleText file so that you'll be able to quickly add them to your new version of SimpleText Enhancer.**

When the registered version of SimpleText Enhancer is installed, it will automatically replace the demonstration version and eliminate the shareware registration notice.

## **Using SimpleText Enhancer**

If you are unclear about the purpose/use of a particular button, view any button's Balloon Help (each button has this feature) by holding down the **Shift-Option** key combination while the cursor is over that button.

SimpleText Enhancer was designed to make its use as easy and intuitive as possible, so it is not necessary to learn any key combinations to access the main features built into the program. You can always use the Balloon Help if you have any questions about the operation of a particular button. Enjoy!

## Quick Tips

1. SimpleText Enhancer uses a small amount of the memory that is assigned to SimpleText. If you get any low-on-memory warnings while using SimpleText, just allocate a small amount of additional memory (say, in increments of 50K) to SimpleText by following these simple directions: Make sure SimpleText is not running; then click once on SimpleText's icon to select it (the icon becomes darker). Next, go to the File Menu and select "Get Info." Last, double click in the "Preferred size" field to select it and then type in a number that is at least 50K larger than the number that was previously there. Just close the window and you are done!
2. When using either the **Forward** or **Backward Delete** buttons, holding down the **Shift** key prior to clicking on the button reverses the button's delete property. Also, holding down the Mouse button will allow you to perform a continuous delete action.
3. A *single click* on the **Close** button will iconify SimpleText Enhancer. A subsequent single click on the icon will restore the Tool Bar to its full size.
4. Clicking a second time on a text style button will toggle that button's setting.
6. The **Windowshade** button requires only a single click.
7. Command-clicking the **Time/Date** button inserts the date format last selected with the button. This allows you to "save" a date format style as a default choice.
8. Another way to toggle the visibility of the Tool Bars is to go to the Apple Menu and select them from the OneClick submenu (this submenu lists all installed palettes, and selecting a palette toggles its visibility). Users of the commercial OneClick program that have the "in Menu Bar" option selected in their Control Panel may also use the OneClick Menu Bar popup menu to toggle a palette's visibility.

## Compatibility

Installed with SimpleText Enhancer (if you don't have the commercial version of OneClick or one of my other programs) is a runtime version of WestCode's OneClick Shortcut Technology Control Panel. This Control Panel is currently in use on over 100,000 Macintoshes and has proven itself to be remarkably stable, reliable, and conflict free. In the highly-unlikely event you encounter a problem after installing SimpleText Enhancer, please let me know and I will be happy to try to help you determine the cause of the problem and try to help you find a solution.

## Acknowledgments

I would like to thank my sister, Laurel, for her assistance with the documentation.

## Feedback and Support

Comments, feature requests, and suggestions are welcome! Also, you may email me with technical support questions.

Happy computing!

Steve Becker

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<<http://www.kagi.com/MacEase>>

MacEase: Maximizing Your Mac

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The installer for this product was created using Installer VISE from MindVision Software. For more information on Installer VISE, contact:

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