Installation Guide
Quicken 2002 Deluxe for Macintosh

System Requirements

- Macintosh or Mac OS compatible computer with PowerPC processor
- Memory:
  - Mac OS 9 users: 64 MB installed RAM with virtual memory on
  - Mac OS X users: 128 MB installed RAM
- Color monitor with at least 800x600 resolution and 256 colors
- CD-ROM drive (2x or faster)
- Mac OS 9 (9.0.4 or later), Mac OS X (10.0.3 or later)
- 75 MB free disk space before you install (60 MB after installation)
- 56 Kbps or higher modem required to access online features
- Intuit checks and an inkjet or laser printer, if you plan to print checks

Installing Quicken

Before you begin installation, it's a good idea to back up your existing Quicken data files.

1. Start your Macintosh as you usually do. Make sure you aren't running any other applications since you may need to restart your Macintosh after installation.
2. Insert the Quicken 2002 Deluxe CD in your CD–ROM drive.
3. Double-click the Quicken 2002 Deluxe icon to open the CD–ROM window.
4. Double-click the Quicken 2002 Deluxe Installer icon to start the Installer.
5. Click Continue in the Welcome screen.
6. Read the Software License Agreement and click Accept.
7. Review the installation notes for important information. When done, click Continue.
8. Click Install to install Quicken in the location shown on the screen. Use the pop up under "Install Location" to pick another location.
9. Follow the installation instructions on the screen.
10. (Optional) If you want to be able to use the onscreen user's guide, you may need to install Adobe Acrobat Reader. Just double-click the Install Acrobat Reader 5.0 icon on the Quicken Deluxe CD–ROM and follow the onscreen instructions.

For more information, visit Quicken Technical Support on the Web at:

http://www.intuit.com/support/quicken

Upgrading from previous versions of Quicken

If you are upgrading from a previous version of Quicken for Macintosh, make sure to move your old Quicken data files into your new Quicken 2002 folder. When you start using Quicken 2002, Quicken creates a backup data file in the format of the version you were previously using and puts it in a folder named Old Quicken Data. Once the backup file is created, Quicken updates your data for Quicken 2002.

If you want to use a data file created in Quicken for Windows with Quicken for Macintosh, you can copy (or import) the information from your Windows data file into a Quicken for Macintosh data file. For more information, connect to the Quicken Product Support Web page at:

http://www.intuit.com/support/quicken

Getting started if you're new to Quicken

If this is the first time you've used Quicken, we suggest you create a new data file, set up your first bank account and get ready to enter your first transaction. The whole process takes only a few minutes.

1. Go to the folder where you installed Quicken and double-click the Quicken icon to begin.
2. Quicken asks you to personalize your copy of Quicken: type your name and click OK.
3. Choose whether or not to register your software now.
   - If you click Register Online: Quicken goes onto the Internet and then takes you through the online registration process.
   - If you click Remind Later: You can register later when you're reminded, or by choosing Register Quicken from the File menu.
   - If you click Don't Register: You can register later by choosing Register Quicken from the File menu.
4. Read the information in the welcome screen and click New User to set up a file for your Quicken data.
5. Follow the onscreen instructions to complete the account set-up process.

Congratulations! You've set up your first account and you're ready to start using Quicken. For more information, go to Help.

For step-by-step help, go to Registers in Quicken Help and select

How do I enter a transaction?

Tips and common questions

I don't have enough hard disk space to install Quicken
Review the system requirements on first page of this card. Quit the installation and try to free up hard disk space. For example, if you have items in the Trash check them and if possible empty the Trash.

Where is my current data file?

If you're using Mac OS 9

1. Choose Sherlock 2 from the Apple () menu.
2. Make sure all disks are selected.
3. Click Edit, select the file type checkbox, enter BDAT (be sure to use capital letters) and click OK.
4. Click the Search button. Sherlock displays all Quicken data files on the selected hard disks.

If you're using Mac OS X

1. Choose find from the File menu.
2. Make sure all disks are selected.
3. Choose Edit from the Custom pop-up menu, click the Advanced Options disclosure triangle, select the file type checkbox, enter BDAT (be sure to use capital letters) and click OK.
4. Click the Search button. Sherlock displays all Quicken data files on the selected hard disks.

How do I set up online account access?
After you sign-up with your financial institution you should receive a welcome kit. This includes information you'll need such as your account number, routing number, customer ID, and PIN.

1. Choose Enable Online Account from the Online menu.
2. Follow the onscreen instructions.

My system freezes during installation.
Review the memory requirements on first page of this card. Close all open applications. Restart your Macintosh. Also try cleaning the Quicken Deluxe CD-ROM and then try installing Quicken again.

How do I back up my Quicken data file?

1. Open the Quicken data file you'd like to back up.
2. Choose Preferences from the Edit Menu (Mac OS 9), or the Quicken Menu (Mac OS X).
3. Choose File Backup from the Security options group on the left.
4. Select the back up options you prefer.
   Quicken will use the new options when you quit Quicken.

Summary of Keys and Shortcuts

Register and Write Checks

Copy payee name to check address	' (quote)
Delete transaction or split line	x-D
Fill in Payee or Category information	start typing in the field
Fill in category & start subcategory	:
Fill in category & start class	/
Find transaction	x-F
Find again	x-G
Replace	x-R
Increase or decrease check number or date	+ or -
Memorize a transaction	x-Y
New transaction	x-N
Print checks	x-P
Split transaction	x-E
Transfer, go to	x-[
Write Checks, go to	x-J

Help

Help on current window	x-? or Help

Investments

Price up or down by 1/8	+ or -
Go to Portfolio	x-I
View or enter prices for next day	Option +
View or enter prices for previous day	Option -
View latest known price	Option-Shift +
View earliest known price	Option-Shift -

Lists

Add a new item to a list	x-N
Edit a selected item in a list	x-E
Delete a selected item in a list	x-D
Select an item in a list	first letter
Go to	
Accounts	x-A
Bills and Sched. Trans.	x-B
Categories	x-L
Classes	x-K
QuickFill Transactions	x-T

Reports

QuickZoom a report or graph item	double-click item
Memorize a report template	x-Y
Widen or narrow a report column	drag between headings

Dates

today	t
First day of the month	m
Last day of the month	h
First day of the year	y
Last day of the year	r

Moving around in a window

Go to	
Next field or column	Tab
Previous field or column	Shift-Tab
First transaction in register or Write Checks	Home
Last transaction in register or Write Checks	End